

**Organization** Town of Champion

**Board** Planning Board

**Date and Time** Tuesday, August 15 2017 at 4:00 PM

**Place** Town of Champion Offices Board Room (rear of building) 10 N Broad St, West Carthage NY

**Contact** [Peter LaBarge](#) Planning Board Chairman

## Minutes

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### TOWN OF CHAMPION PLANNING BOARD

TO: Members of the Town Board; Members of the Planning Board; Christina Vargulick, Town Clerk; Peter LaBarge, ZEO, ZBA, and Timothy Farley, Town Attorney

FROM: Christina Vargulick, Secretary

DATE: August 16, 2017

RE: Minutes of August 15, 2017 meeting

The Town of Champion Planning Board met in regular session on Tuesday, August 15, 2017 at the Town of Champion Municipal Building, 10 North Broad Street, West Carthage. Present were P. LaBarge, F. Brooks, F. Metzger, K. Mix, and J. Surace.

Chairman LaBarge called the meeting to order at 4:00pm.

Motion by P. LaBarge, seconded by J. Surace to dispense with the reading of the minutes from July 25, 2017 and to approve the minutes as corrected. Ayes-5, Nays-0. Motion carried.

Proof of notice having been furnished, the public hearing on an application for a proposed minor subdivision of parcel no. 76.06-2-41.6 located adjacent to 24878 Woolworth Street and a lot line adjustment between parcels 76.06-2-41.1 & 41.2 submitted by Ellen Woodworth/Gary Pennock was called to order by Chairman LaBarge. No one from the public spoke for or against the proposed minor subdivision or lot line adjustment. All persons desiring to be heard, having been heard, the hearing closed at 4:01pm.

Members reviewed the tax map amended by Jefferson County Real Property mapping that included parcels created by a 2005 approved subdivision. Motion by J. Surace, seconded by F. Metzger to approve the minor subdivision of parcel no. 76.06-2-41.6 and the lot line adjustment between parcels 76.06-2-41.1 and 41.2 as presented. Ayes-5, Nays-0. Motion carried.

Michael Lundy, representing Lundy Development, presented a minor subdivision application of parcel no. 85.12-1-17. Mr. Lundy explained that the company intends to move their business office to Watertown and seeks to subdivided property to separate the offices located on NYS Route 126 from the storage building also located on the property. The intent is to sell the office building to the Long Falls Baptist Church.

Mr. Lundy, representing the Long Fall Baptist Church, also presented a site plan application to change the use of the property from a business office to a church. Community facilities, including churches, are an allowed use in an R-1 zone. The Board concluded that there appears to be sufficient parking for the 2000 sq.ft. building but requested that Mr. Lundy amend the site map to include parking spaces. P. LaBarge asked about the exterior lighting. Mr. Lundy responded that there are three wall packs on the office building. The site plan detailed the division of utilities on the parcel to provide water, septic and electricity to both the offices (church) and storage building. Mr. Lundy intends to install a security fence near the back of the storage building. P. LaBarge stated that the storage building was constructed, by permit, and is allowed as a continued use.

Motion by F. Metzger, seconded by F. Brooks to schedule a public hearing on the minor subdivision of parcel no. 85.12-1-17 for September 12, 2017 at 4:00pm. Ayes-5, Nays-0. Motion carried.

Motion by J. Surace, seconded by F. Metzger to schedule a public hearing on a site plan application for parcel no. 85.12-1-17 for September 12, 2017 following the previously scheduled public hearing. Ayes-5, Nays-0. Motion carried.

Chairman LaBarge explained that the site plan must be sent to the Jefferson County Planning Board for review and urged Mr. Lundy to provide the amended maps as soon as possible to meet the deadlines for submittal.

Motion by P. LaBarge, seconded by F. Metzger to adjourn. The meeting adjourned at 4:25pm.

Christina Vargulick  
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Secretary