

**Organization** Town of Champion

**Board** Planning Board

**Date and Time** Tuesday, July 12 2016 at 4:00 PM

**Place** Town of Champion Offices Board Room (rear of building) 10 N Broad St, West Carthage NY

**Contact** [Peter LaBarge](#) Planning Board Chairman

## Minutes

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### TOWN OF CHAMPION PLANNING BOARD

TO: Members of the Town Board; Members of the Planning Board; Christina Vargulick, Town Clerk; Peter LaBarge, ZEO, ZBA, and Timothy Farley, Town Attorney

FROM: Christina Vargulick, Acting Secretary

DATE: July 13, 2016

RE: Minutes of July 12, 2016 meeting

The Town of Champion Planning Board met in regular session on Tuesday, July 12, 2016 at the Town of Champion Municipal Building, 10 North Broad Street, West Carthage. Present were P. LaBarge, F. Brooks, K. Mix, J. Surace and F. Metzger.

Chairman LaBarge called the meeting to order at 4:00pm.

Motion by P. LaBarge, seconded by F. Brooks to dispense with the reading of the minutes from June 14, 2016 and to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

Chairman LaBarge presented a site plan application from Moses Mast, 1583 Hayes Rd., Copenhagen for parcel no. 103.00-1-19.3 to construct a 24' x 42' school house to educate up to 30 students. Mr. Mast explained that the driveway for the school would egress on Boni Road. He acknowledged that Boni Road spur is a qualified abandoned road and therefore requiring the egress and ingress for the school to be on Boni Road. Mr. Mast inquired that since the property is partially located in the T/Denmark, if the existing driveway on Hayes Road could be used for the school. The Board had no objection to the proposed use of the existing driveway on Hayes Road.

The Board reviewed a drawing of the approximate location of the proposed school house. Chairman LaBarge advised the applicant that because the parcel is located within the boundaries of an Agricultural District that the application must be submitted for review by the Jefferson County Planning Board. Mr. LaBarge stated that the following would be considered as part of the site plan review:

- A scaled drawing including the proposed school house in relation to the property boundaries and the proposed driveway.
- A 239-M review by Jefferson County Planning.
- A review of general criteria for site plans including: parking, lighting, electrical, buffering, drainage, and landscaping.

The applicant questioned if the review could be expedited to facilitate construction of the school house for a September opening. Chairman LaBarge regretfully responded that the review procedure must be followed adopted in the Town Zoning Law.

Motion by P. LaBarge, seconded by J. Surace to adjourn. The meeting adjourned at 4:21pm.

Christina Vargulick  
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Acting Secretary