

Organization Town of Champion

Board Planning Board

Date and Time Tuesday, October 28 2014 at 7:30 PM

Place Town of Champion Offices Board Room (rear of building) 10 N Broad St, West Carthage NY

Contact [Peter LaBarge](#) Planning Board Chairman

Minutes

The Town of Champion Planning Board meeting was called to order at 7:28 p.m., by Chairman Peter LaBarge. Present were members James Surace, Frances Brooks, Frederick Metzger and Kathryn Smith.

Frances Brooks made a motion to dispense with the reading of the minutes from the meeting held October 14 2014 and accept them as presented.

James Surace seconded the motion which passed unanimously.

Representatives of the City of Refuge Church, Great Bend, NY, explained that approval of the site plan review application is necessary for them to meet New York State's licensing laws. They also have delayed the hiring of two individuals, pending approval by the board. They were requested to submit information showing the rooms layout, egresses, floor plans, and include the number of employees and the number of children anticipated.

Chairman LaBarge explained that a preliminary approval could be given; however, no final determination would be granted until the Jefferson County Planning Department had reviewed the site plan and provided its recommendation. Chairman LaBarge made a motion to grant a preliminary approval of the site plan. The motion was seconded by Frances Brooks and passed unanimously.

An application for a minor subdivision on Conroy Drive was received from John and Holly McAvoy. Appearing for the McAvoy's was John Oatman. Since Mr. Oatman intends to represent the McAvoy's, he was requested to submit a notarized statement authorizing him to do so. Chairman LaBarge made a motion seconded by James Surace to hold a public hearing. James Surace made a motion, seconded by Frederick Metzger, to accept the negative declaration on the environmental assessment. Both motions passed unanimously. The public hearing will be held at 7:30 p.m., November 11, 2014.

The board decided that no action will be taken on the application for a telecommunications tower on Bach Road until after review by the Zoning Board of Appeals.

A form for lot line adjustments was designed and it was decided to provide it to the town clerk.

One Carthage Central School student attended the meeting.

The next meeting will be held at 7:30 p.m., November 11, 2014. Peter LaBarge made a motion seconded by James Surace to adjourn. The meeting adjourned at 8:07 p.m.

Respectfully submitted

Kathryn Smith

Secretary