

The Town of Champion Town Board met in regular monthly session on Monday, April 1, 2024 at the Town Municipal Building, 10 North Broad Street, West Carthage. Present were Supervisor Stewart, Councilmen McMahon and Sech, and Highway Superintendent Sech. Councilmen Russell and Uhlinger were absent.

Supervisor Stewart called the meeting to order at 7:00pm, followed by the Pledge of Allegiance.

Supervisor Stewart opened the public forum. Jonathan Schell advised the Board that the transportation board will be sending out a survey to local officials.

Monthly Reports

- Engineer – M. Altieri reported that the plan to address the surface water infiltration in Well #2 has been forwarded to NYSDOH for comment along with a request to relocate the valve between the V/West Carthage and WD#4. T. Stewart and B. Sech questioned the location of the HVAC unit in regards to potential ice damage and the existing leach field. B. Sech asked if the ceiling insulation in the truck bay has been repaired. T. Stewart responded that it has not.
- Councilmen – W. McMahon reported that the Great Bend Fire Department’s 100-year anniversary will be celebrated on June 29th with a parade and other activities and invited board members to participate in the parade. He also reported that he had attended the CIDC meeting. T. Stewart stated that the plaques for the municipal building and highway facility have been delivered and will be installed.
- Highway Superintendent – M. Sech requested permission to enhance the berms on property owned by the town on Sayre Road to discourage access and the dumping of trash. The Board agreed by consensus. M. Sech discussed proposed road work including a portion of Jackson II Road, shimming Plank Road, and installing pipes on Eddy Road.
- Zoning Enforcement – A written report from M. Pomerville was distributed.

Motion by B. Sech, seconded by W. McMahon to approve the minutes of March 4 and March 27, 2024 as presented. Ayes-3, Nays-0. Motion carried.

Motion by T. Stewart, seconded by W. McMahon to pay the following bills as presented.

General #83-106.....	\$53,972.11
Highway #40-56.....	\$25,215.82
Con WD#1 O&M #8-13.....	\$2,010.46
WD#2,4&5 O&M #24-34.....	\$5,623.27
SD#2 O&M #10-13.....	\$2,710.76

Ayes-3, Nays-0. Motion carried.

The Supervisor’s monthly report was read and discussed. Motion by B. Sech, seconded by W. McMahon to approve the report as presented. Ayes-3, Nays-0. Motion carried.

New Business

Resolution offered by Councilman McMahon, seconded by Councilman Sech,

WHEREAS the Town Board of the Town of Champion is desirous of maintaining an up-to-date Employee Handbook which details current and accurate personnel policies and procedures, employee benefits, compliance policies, and other pertinent information governing employment related matters; and
WHEREAS the Town Board has retained Public Sector HR Consultants LLC to prepare a revised and updated version of the Town’s Employee Handbook that accomplishes the foregoing objectives; and

WHEREAS the Town Board has reviewed draft versions of said updated Employee Handbook and has made determinations as to appropriate content; THEREFORE BE IT RESOLVED this 1st day of April, 2024 that the attached document be adopted as the official Employee Handbook of the Town of Champion; and FURTHER BE IT RESOLVED that the newly updated and revised Town of Champion Employee Handbook shall be distributed, with signed acknowledgment, to all Town officials and employees.

Supervisor Stewart	aye
Councilman McMahon	aye
Councilman Russell	absent
Councilman Sech	aye
Councilman Uhlinger	absent

Resolution adopted.

- Resolution offered by Councilman Sech, seconded by Councilman McMahon,

WHEREAS, the NY State Unified Court System's ACTION PLAN FOR THE JUSTICE COURTS included initiatives to improve accountability and controls over Justice Court finances and records; and, WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that justices annually provide their court records and dockets to their respective Town Board and that such records then be examined or audited and that fact be entered into the minutes of the board's proceedings; and, WHEREAS, the Town of Champion Town Board did audit and examine said records and dockets provided by Town Justices for the fiscal year 1/1/2023 to 12/31/2023; and WHEREAS, the Town of Champion Town Board did approve said records and dockets of Justice Lydia Young and Justice Angela Capone as submitted; NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Champion does hereby accept the books of Town Justices.

Supervisor Stewart	aye
Councilman McMahon	aye
Councilman Russell	absent
Councilman Sech	aye
Councilman Uhlinger	absent

Resolution adopted.

- Motion by T. Stewart, seconded by W. McMahon to adjourn. The meeting adjourned at 7:25pm.

Christina Vargulick
Town Clerk