

## TOWN OF CHAMPION PLANNING BOARD

The Town of Champion Planning Board met in regular session on Tuesday, October 25, 2022 at the Town of Champion Municipal Building, 10 North Broad Street, West Carthage. Present were members P. LaBarge, F. Brooks, D. Leary, J. Surace and C. Richards. Chairman LaBarge called the meeting to order at 4:00pm.

Motion by P. LaBarge, seconded by J. Surace to dispense with the reading of the minutes from October 11, 2022 and to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

Micah Matteson, representing JC Capital Funding, presented additional submittals including a short form SEQR, site drawing and notarized authorization.

Chairman LaBarge advised M. Matteson that the SEQR was incomplete and that the plat map did not meet the requirements. As noted in the site plan application, the plat map must include the project name, scale, north arrow, property boundaries, contiguous properties with names and addresses, existing roads, streets, utilities and structures, and the proposed project layout in sufficient detail so that it may be readily determined or reproduced on the ground. P. LaBarge advised the applicant to review the requirements and provide an updated plan.

The meeting adjourned at 4:12pm

*Frances Brooks*  
Acting Secretary