

**Organization Town of Champion**

**Board Town Board**

**Date and Time Tuesday, January 2 2018 at 7:00 PM**

**Place Town of Champion Offices Board Room (rear of building) 10 N Broad St, West Carthage NY**

**Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900**

**Minutes**

The Town of Champion Town Board met in regular monthly session on Tuesday, January 2, 2018. Present were Supervisor Ferguson, Councilmen Stewart, Watkins, and Waite, and Highway Superintendent Strife. Councilman Buzzell was absent.

Supervisor Ferguson called the meeting to order at 7:00pm, followed by the Pledge of Allegiance. Supervisor Ferguson opened the meeting for public comment. No one from the public addressed the Board.

**Monthly Reports**

- Engineer - Supervisor Ferguson reported that bids for the capital projects at the highway garage have been advertised.
- Highway Superintendent - Mr. Strife reported that the department had been busy with plowing.

Motion by Mr. Watkins, seconded by Mr. Stewart to approve the minutes of December 4 and December 29, 2017 as presented. Ayes-4, Nays-0. Motion carried.

Motion by Mr. Watkins, seconded by Mr. Stewart to pay the following bills as presented:

General #1-7.....	\$32,013.15
Highway #1-2.....	\$68,231.88
RACOG #1.....	\$158.00
Con WD#1 O&M #1.....	\$1,056.00
WD#2,4&5 O&M #1-2.....	\$17,412.00
SD#1 O&M #1.....	\$396.00
SD#2 O&M #1.....	\$711.00

Ayes-4, Nays-0. Motion carried.

The Supervisor’s monthly and yearend report was presented and reviewed. Motion by Mr. Stewart, seconded by Mr. Watkins to accept the report as presented. Ayes-4, Nays-0. Motion carried.

Supervisor Ferguson reported that the Town has been informed that it will be liable for recyclables disposed of improperly as trash. To facilitate an inspection of materials disposed of as trash, the hauler is recommending that the Town require clear bags for trash disposal. Motion by Mr. Stewart, seconded by Mr. Waite to require the use of clear bags for trash effective February 1, 2018. Ayes-4, Nays-0. Motion carried.

**New Business**

- \_Motion by Mr. Watkins, seconded by Mr. Stewart to appoint the following individuals to the position indicated:

- Deputy clerk - Helen Novak
- Registrar - Christina Vargulick
- Deputy registrar - Helen Novak
- Court Clerk - Helen Novak
- Deputy Court Clerk - Christina Vargulick
- Historian - Lynn Thornton
- Clerk to the Supervisor - Donna Martel
- Deputy Clerk to the Supervisor - Mary Ann Yuhas
- Town Attorney - Timothy Farley
- Zoning Enforcement Officer - Peter LaBarge
- Deputy Supervisor - Thomas Stewart
- Deputy Highway Superintendent - TBA
- Planning Board member - Frederick Metzger (Term 12/31/22)
- RACOG member - Thomas Stewart

Ayes-4, Nays-0. Motion carried.

- Motion by Mr. Stewart, seconded by Mr. Watkins to set salaries and hourly rates as budgeted. Ayes-4, Nays-0. Motion carried.
- Motion by Mr. Watkins, seconded by Mr. Waite to set the first Monday of the month at 7:00PM as the meeting date and time of the Town Board; the second and fourth Tuesday of each month at 4:00PM, as necessary, as the Planning Board meeting date and time; and the first Wednesday of each month at 7:00PM, as necessary, as the Zoning Board of Appeals meeting date and time. Ayes-4, Nays-0. Motion carried.
- Motion by Mr. Waite seconded by Mr. Stewart to designate Community Bank, Key Bank, HSBC and J P Morgan Chase as the depositories in which the Supervisor, Town Clerk, Tax Collector, and Justices shall deposit all monies coming into their hands by virtue of their offices. Ayes-4, Nays-0. Motion carried.

- Motion by Mr. Watkins, seconded by Mr. Stewart to authorize officials to attend necessary schools. Ayes-4, Nays-0. Motion carried.
- Motion by Mr. Stewart, seconded by Mr. Watkins to set the mileage reimbursement in accordance with the state reimbursement rate. Ayes-4, Nays-0. Motion carried.
- Motion by Mr. Watkins, seconded by Mr. Waite to designate the Carthage Republican Tribune as the official Town newspaper. Ayes-4, Nays-0. Motion carried.
- Motion by Mr. Waite, seconded by Mr. Watkins to authorize the Supervisor or Deputy Supervisor to sign checks. Ayes-4, Nays-0. Motion carried.
- Motion by Mr. Waite, seconded by Mr. Stewart to designate On-Site Testing Services Inc. as the firm to administer drug and alcohol testing. Ayes-4, Nays-0. Motion carried.
- Motion by Mr. Watkins, seconded by Mr. Stewart to authorize town cellphones for business use only. Ayes-4, Nays-0. Motion carried.
- Motion by Mr. Waite, seconded by Mr. Stewart to authorize the pre-payment of utility, security, postage, fuel billing, and any other payments deemed to be a savings. Ayes-4, Nays-0. Motion carried.
- Board members audited the 2017 year end reports and balances for the Supervisor and Town Clerk and acknowledged, by signature, their concurrence.
- Motion by Mr. Waite, seconded by Mr. Stewart to adjourn. The meeting adjourned at 7:19pm.

Christina Vargulick  
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Town Clerk