

Organization Town of Champion

Board Town Board

Date and Time Monday, January 8 2007 at 7:00 PM

Place Town of Champion Offices Board Room (rear of building) 10 N Broad St, West Carthage NY

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

The Town of Champion Town Board met in regular monthly session on Monday, January 8, 2007 at 7:00pm at the Town Municipal Building, 10 North Broad Street, West Carthage. Present were Supervisor Buckley, Councilmen Stewart, Watkins, Buzzell and Peck(7:05pm) and Attorney Farley. Highway Superintendent Sech was absent from the meeting.

Supervisor Buckley called the meeting to order and invited public comment. No one from the public spoke.

Monthly Reports

- Highway Superintendent - The Superintendent’s monthly report was read. An estimate for work to the Switzer Road in the amount of \$83,628 was received from Suit-Kote. Mr. Sech cautioned, in his report, that costs are based on 2006 prices and are likely to be significantly higher during the 2007 construction season. Superintendent Sech, in accordance with the Board’s request, recommended contracting with UniFirst for highway department uniforms. The cost for uniforms and associated charges would be \$74.00/week for nine(9) employees. Shop towels, roll towels, and coveralls would also be available at an additional cost. Motion by Mr. Buzzell, seconded by Mr. Peck to authorize the Supervisor to execute a two(2) year agreement with UniFirst. Ayes-5, Nays-0. Motion carried.
- Zoning Enforcement - Mr. Koster reported on activities for the months of November and December 2006. Supervisor Buckley reported that the Town has received correspondence from DOH and DEC approving the water and sewer system design for Patriot Estates.
- Parks - Mr. Eddy reported that a response to the application, through the North Country Library System, for the summer concert series is expected some time this month.
- Historian - Mrs. Thornton reported that OPRHP shall require at least one unisex restroom as part of the contract process and funding award. The Office of Parks also requires a stamped survey and opinion of counsel in regards to the Town’s ownership of the parcel. Tim Abel, Director of the Jefferson County Historical Museum, has agreed to perform the required archeological survey for the budgeted amount. If the work performed exceeds the budgeted amount, the excess charges will be included as in-kind service.

Motion by Mr. Peck, seconded by Mr. Stewart to approve the minutes of December 4 and December 22, 2006 as presented. Ayes-5, Nays-0. Motion carried.

Motion by Mr. Stewart, seconded by Mr. Watkins to pay the following bills as presented:

General #1-26.....	\$36,889.31
Highway #1-18.....	\$105,612.92
Con WD#1 O&M #1-7.....	\$19,029.64
WD#4 O&M #1-5.....	\$19,959.68
SD#1 O&M #1.....	\$221.00
SD#2 O&M #1-4.....	\$441.41

Ayes-5, Nays-0. Motion carried.

The Supervisor’s monthly report, including the year end balance, was read and discussed. Motion by Mr. Stewart, seconded by Mr. Buzzell to approve the report as presented. Ayes-5, Nays-0. Motion carried.

New Business

- Motion by Mr. Buzzell, seconded by Mr. Watkins to appoint the following individuals to the position noted:
 Deputy Supervisor- Thomas Stewart
 Deputy Clerk- Helen Novak
 Deputy Clerk- Emily Vargulick
 Registrar- Christina Vargulick
 Deputy registrar- Helen Novak
 Historian- Lynn Thornton
 Deputy Historian - Suzanne Wiley
 Town Attorney- Timothy A. Farley
 Zoning Enforcement Officer- David Koster
 Planning Board- James Surace (Term 1/1/07-12/31/11)

Ayes-5, Nays-0. Motion carried.

- Motion by Mr. Stewart, seconded by Mr. Buzzell to set salaries as presented (see attached). Ayes-5, Nays-0. Motion carried.
- Motion by Mr. Peck, seconded by Mr. Watkins to re-adopt the investment and procurement policies and forms without amendment. Ayes-5. Nays-0. Motion carried.
- Motion by Mr. Watkins, seconded by Mr. Buzzell to set the first Monday of the month at 7:00PM as the meeting date and time of the Town Board; the second and fourth Tuesday of each month at 7:30PM, as necessary, as the Planning Board meeting date and time; and the first Wednesday of each month at 7:30PM, as necessary, as the Zoning Board of Appeals meeting date and time. Ayes-5, Nays-0. Motion carried.
- Motion by Mr. Stewart, seconded by Mr. Peck to designate Key Bank, Community Bank, HSBC Bank USA, Pathfinder and J P Morgan Chase as the depositories in which the Supervisor, Town Clerk, Tax Collector, and Justices shall deposit all monies coming into their hands by virtue of their offices. Ayes-5, Nays-0. Motion carried.
- Motion by Mr. Buzzell, seconded by Mr. Stewart authorizing officials to attend all necessary schools. Ayes-5, Nays-0. Motion carried.
- Motion by Mr. Watkins, seconded by Mr. Buzzell to set the mileage reimbursement rate in accordance with state reimbursement rates.
Ayes-5, Nays-0. Motion carried.
- Motion by Mr. Peck, seconded by Mr. Watkins to designate the Carthage Republican Tribune as the official newspaper of the Town. Ayes-5, Nays-0. Motion carried.
- Motion by Mr. Watkins, seconded by Mr. Buzzell to authorize the Supervisor and Deputy Supervisor to sign checks. Ayes-5, Nays-0. Motion carried.
- Motion by Mr. Buzzell, seconded by Mr. Stewart to designate Family Practice Associates as the firm to perform all necessary alcohol and substance testing. Ayes-5, Nays-0. Motion carried.
- Motion by Mr. Peck, seconded by Mr. Stewart to appoint Mary Ann Yuhas as the voting delegate for the Association of Towns annual conference and James Yuhas as alternate delegate. Ayes-5, Nays-0. Motion carried.
- Motion by Supervisor Buckley, seconded by Mr. Stewart to appoint Mr. Peck as the Town Board's representative on the advisory committee for the Sandy Creeks Ecosystem-based Management Demonstration Project and Mr. Watkins as the alternate member. Ayes-5, Nays-0. Motion carried.
- The 2006 financial records of the Town Clerk and Justices Quinn and Freeman were audited and signed.
- Motion by Mr. Stewart, seconded by Mr. Peck to go into executive session for the purpose of discussing litigation. Ayes-5, Nays-0. Motion carried. Executive session began at 7:45pm.
- Motion by Mr. Stewart, seconded by Mr. Peck to return to open session. Ayes-5, Nays-0. Motion carried. Open session resumed at 8:36pm.
- Motion by Mr. Peck, seconded by Mr. Watkins to adjourn. The meeting adjourned at 8:36pm.

Christina Vargulick
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Town Clerk