

**Organization** Town of Champion

**Board** Sewer Board

**Date and Time** Monday, April 11 2016 at 4:30 PM

**Place** Town of Rutland Municipal Building 28411 NYS Rte 126 Rutland Center NY

**Contact** [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

## Minutes

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TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: April 12, 2016

RE: Minutes of April 11, 2016 meeting

Present: S. Allen, L. Carpenter, G. Eddy, B. Ferguson, and R. Taylor

Others: S. Harter, P. Pastella, N. Toutant and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Monday, April 11, 2016 at the T/Rutland Municipal Building. G. Eddy called the meeting to order at 4:30pm.

The Board reviewed the minutes for February 8, 2016. Motion by R. Taylor, seconded by L. Carpenter to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

### Operating Report

P. Pastella reviewed the period summary for February, 2016. The sewer flow was 6.9 MG. Fourteen percent (14%) of the total budgeted revenues have been received. Expenses year-to-date were fourteen percent (14%) of the total budgeted. Net cash of \$135,061.41 remained at the end of the period. The reserve account had a balance of \$150,962.59. Operations and maintenance personnel responded to a number of calls during the month including one on Chelsea Road. P. Pastella explained that the two inch (2") line and the manholes are shallow and susceptible to freezing. Responding to a question from G. Eddy, P. Pastella explained that more frequent cycling would not alleviate the problem due to low flows during the night.

P. Pastella reviewed the period summary for March, 2016. Sewer flows were 8.5MG. Forty five percent (45%) of the total budgeted revenues have been received. Expenses year-to-date were twenty four percent (24%) of the total budgeted. Net cash of \$319,628.43 remained at the end of the period. The reserve account had a balance of \$151,001.55. Operations and maintenance personnel responded to a number of calls during the month. P. Pastella noted that the engine at FM-03 will be replaced at an estimated cost of \$2,700. An overhaul of one pump station each in Pamelaia, LeRay and Champion, as discussed during budget development, has been scheduled. B. Ferguson questioned the accuracy of line items 5001 and 5002 in the March monthly budget report. P. Pastella reviewed the figures and agreed that there is an error. P. Pastella will have the line items amended and reviewed for accuracy and reissue the monthly report.

Board members reviewed a letter from Scalisi and Bernazzani Financial Services, LLC requesting an adjustment to the sewer billing at 25415 NYS Route 3, Watertown. The request was based on metered readings between October 2014 and December 2015. The property owner admitted that the metered use was due in part to broken and frozen water lines and the failure of their own property manager. Motion by L. Carpenter, seconded by B. Ferguson to deny the request for an adjustment based on the amount of time that has passed and the negligence of the property owner. Ayes-5, Nays-0. Motion carried.

Motion by B. Ferguson, seconded by R. Taylor to adjourn. Ayes-5, Nays-0. Motion carried. The meeting adjourned at 4:50PM.

**The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday, June 13, 2016 at 4:30pm at the T/Pamelia Municipal Building.**

Christina Vargulick

Christina Vargulick, Secretary

NYS Route 3 Sewer Board of Commissioners