

**Organization** Town of Champion

**Board** Sewer Board

**Date and Time** Monday, September 8 2014 at 4:30 PM

**Place** Town of Pamela Municipal Building Board Room 25895 NYS Rte 11 Watertown NY

**Contact** [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

## Minutes

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TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: September 9, 2014

RE: Minutes of September 8, 2014 meeting

Present: *Board members/voting representatives* - T. Buckley, G. Eddy, K. Montigelli, L. Longway and R. Taylor

Others: M. Capone, K. Dimmick, J. Furgison, T. Kelly, P. Pastella, and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Monday, September 8, 2014 at the T/Pamelia Municipal Building. Chairman Buckley called the meeting to order at 4:30pm.

The Board reviewed the minutes for August 11, 2014. Motion by R. Taylor, seconded by L. Longway to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

### Operating Report

P. Pastella reviewed the period summary for August, 2014. Sewer flows were 6.6 MG. Eighty-eight percent (88%) of the total budgeted revenues were received. Expenses year-to-date were seventy-two percent (72%) of the total budgeted. Net cash of \$200,740.39 remained at the end of the period. The reserve account has a current balance of \$150,324.18.

### Other Business

P. Pastella distributed the preliminary 2015 budget which includes a \$6.00/year increase in the variable charge. K. Montigelli questioned the rationale for the increase. Members responded that the rate change covers incremental increases in treatment expenses. Motion by L. Longway, seconded by G. Eddy to adopt the preliminary budget as presented. Ayes-5, Nays-0. Motion carried.

Chairman Buckley discussed the need to formalize the capital reserve fund by developing a policy to administer the reserved funds. M. Capone suggested language that differentiates between repairs and improvements/extensions. Members reconfirmed the intentions of the IMA, specifically the blended rate which includes assessing the capital charges to all benefitted parcels. Chairman Buckley appointed M. Capone, P. Pastella, and M. Gebo to a committee to develop and recommend a reserve funds policy for adoption.

J. Furgison, Furgison and Co., CPA, presented the 2013 audit report. He noted that the report includes a favorable opinion and identified no findings or material weaknesses.

K. Dimmick recommended that the Board require videography of all extensions of the mainline as built. The approximate cost of the video is estimated at \$400-500. Motion by G. Eddy, seconded by R. Taylor to include a requirement for developers to provide video footage of all mainline extensions. Ayes-5, Nays-0. Motion carried.

Motion by G. Eddy, seconded by L. Longway to adjourn. Ayes-5, Nays-0. Motion carried. The meeting adjourned at 5:03PM.

**The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday, December 8, 2014 at 4:30pm at the V/Black River Municipal Building.**

Christina Vargulick

Christina Vargulick, Secretary

NYS Route 3 Sewer Board of Commissioners