

Organization Town of Champion

Board Sewer Board

Date and Time Monday, August 11 2014 at 4:30 PM

Place Town of Rutland Municipal Building 28411 NYS Rte 126 Rutland Center NY

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick

DATE: August 12, 2014

RE: Minutes of August 11, 2014 meeting

Present: *Board members/voting representatives* - T. Buckley, M. Capone, L. Carpenter, G. Eddy, and L. Longway

Others: E. Berghorn, K. Dimmick, P. Pastella, R. Taylor and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Monday, August 11, 2014 at the T/Rutland Municipal Building. Chairman Buckley called the meeting to order at 4:32pm.

The Board reviewed the minutes for June 9, 2014. Motion by L. Carpenter, seconded by G. Eddy to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

Operating Report

P. Pastella reviewed the period summary for June, 2014. Sewer flows were 6.7 MG. Sixty-six percent (66%) of the total budgeted revenues were received. Expenses year-to-date were forty-nine percent (49%) of the total budgeted. Net cash of \$206,097.44 remained at the end of the period. The reserve account has a current balance of \$150,259.52.

Sewer flows for July, 2014 were reported at 6.5 MG. Eighty-three percent (83%) of the total budgeted revenues were received. Expenses year-to-date were sixty-nine percent (69%) of the total budgeted. Net cash of \$277,029.79 remained at the end of the period. The reserve account has a current balance of \$150,291.85.

Other Business

P. Pastella distributed a number of draft budget scenarios for the Board's review. Board members considered the year to date expenses and determined that the budget lines for Repairs & Maintenance and Utilities should be adjusted to meet actual expenses. The Board noted that the proposed budget for the DANC O&M Contract and the DANC Administrative Contract increased by three percent (3%). Chairman Buckley stated that municipalities are expected to stay under the tax cap which is set at 1.56% for 2015. He stated that DANC should limit any contract increases to an amount not to exceed 1.56% of the previous contract. Board members discussed incremental increases in the debt service for some phases of the project. L. Longway recommended increasing the variable rate by \$6.00 annually; a net cost of \$46.50/EDU/quarter. Motion by M. Capone, seconded by L. Longway to increase the variable rate by \$6.00 annually. Ayes-5, Nays-0. The Board directed P. Pastella to prepare a tentative budget including the following: increasing the variable rate; decreasing the budget for the DANC O&M Contract and the DANC Administrative Contract; Repair and Maintenance - \$70,000; and Utilities - \$38,000. The Board will take action on the budget at their September meeting.

Board members considered standardizing the procedure for the engineering review of mainline extensions to the sewer district. Board members concurred that all reviews should be done by Bernier, Carr & Associates due to the firm's prior work on all phases of the Route 3 Sewer Project. Motion by G. Eddy, seconded by L. Longway to appoint Bernier, Carr & Associates to review all proposed extensions of the Route 3 Sewer System and to assess all charges for the engineering reviews to the individual and/or developer of a proposed project. Ayes-5, Nays-0. Motion carried.

Motion by G. Eddy, seconded by L. Longway to adjourn. Ayes-5, Nays-0. Motion carried. The meeting adjourned at 5:25PM.

The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday, September 8, 2014 at 4:30pm at the T/Pamelia Municipal Building.

Christina Vargulick

Christina Vargulick, Secretary
NYS Route 3 Sewer Board of Commissioners