

Organization Town of Champion

Board Sewer Board

Date and Time Monday, June 9 2014 at 4:30 PM

Place Town of Leray Offices Board Room 8650 Leray St Evans Mills NY

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Kathy Amyot, Circuit Rider

DATE: June 10, 2014

RE: Minutes of June 9, 2014 meeting

Present: *Board members/voting representatives* - E. Berghorn, T. Buckley, and R. Taylor

Absent: L. Carpenter, G. Eddy and L. Longway

Others: K. Dimmick, P. Pastella, and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Monday, June 9, 2014 at the T/LeRay Municipal Building. Chairman Buckley called the meeting to order at 4:35pm.

The Board reviewed the minutes for April 14, 2014. Motion by R. Taylor, seconded by E. Berghorn to approve the minutes as presented. Ayes-3, Nays-0. Motion carried.

Operating Report

P. Pastella reviewed the period summary for April, 2014. Sewer flows were 13.9 MG. P. Pastella attributed the significant increase in the flow to infiltration caused by snow melt and excess run-off. Fifty-eight percent (58%) of the total budgeted revenues were received. Expenses year-to-date were forty-two percent (42%) of the total budgeted. Net cash of \$174,122.08 remained at the end of the period. The reserve account has a current balance of \$150,195.90.

Sewer flows for May, 2014 were reported at 10.1 MG. The flow was a modest decrease from the previous month but still well in excess of normal flows. P. Pastella reported that she is reviewing pump station data to determine the origin of the greatest increases. Sixty-four percent (64%) of the total budgeted revenues were received. Expenses year-to-date were forty-six percent (46%) of the total budgeted. Net cash of \$150,228.23 remained at the end of the period. The reserve account has a current balance of \$150,228.23.

P. Pastella advised the Board that, due to a number of repairs and the purchase of replacement equipment, the budget line for Repairs & Maintenance would need to be modified. Motion by R. Taylor, seconded by E. Berghorn to transfer \$5,000 from net cash to Repairs & Maintenance. Ayes-3, Nays-0. Motion carried.

P. Pastella reported that both the air release valves and the discharge pipes on pumps at GB01, GB02, and GB03 have been cleaned out. The work shall be integrated into the annual maintenance schedule for all pump stations.

Other Business

E. Berghorn presented information and recommended an adjustment in the sewer charges for the Donald Peterson property located at 31026 Burnup Road. The water line broke while Mr. Peterson was out of town but the water did not go into the sewer system. Motion by T. Buckley, seconded by R. Taylor to adjust the sewer charges and to refund \$677.50 to Mr. Peterson. Ayes-3, Nays-0. Motion carried.

T. Buckley discussed transferring funds from net cash to the capital reserve account. K. Dimmick suggested that the Board develop a policy to establish a funding level for the capital reserve fund.

T. Buckley strongly recommended that each of the sewer communities designate an alternate voting member to assure that a quorum is present for all meetings. A resolution designating the alternate voting member should be forwarded to the Route 3 Sewer Board secretary for filing.

Motion by R. Taylor, seconded by L. Berghorn to adjourn. Ayes-3, Nays-0. Motion carried. The meeting adjourned at 5:05PM.

The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday,

August 11, 2014 at 4:30pm at the T/Rutland Municipal Building.

Christina Vargulick
Christina Vargulick, Secretary
NYS Route 3 Sewer Board of Commissioners