

Organization Town of Champion

Board Sewer Board

Date and Time Monday, August 12 2013 at 4:30 PM

Place Town of Leray Offices Board Room 8650 Leray St Evans Mills NY

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: August 13, 2013

RE: Minutes of August 12, 2013 meeting

Present: *Board members/voting representatives* - T. Buckley, L. Carpenter (4:33),
R. Cramer, and R. Taylor

Others: E. Berghorn, M. Capone, K. Dimmick, M. Gillette, S. Lillie, P. Pastella,
T. Stewart, and C. Vargulick

Absent: L. Longway

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Monday, August 12, 2013 at the T/LeRay Municipal Building. Acting Chairman Buckley called the meeting to order at 4:30pm.

The Board reviewed the minutes for June 10, 2013. Motion by T. Buckley, seconded by L. Carpenter to approve the minutes as presented. Ayes-4, Nays-0. Motion carried.

Operating Report

P. Pastella reviewed the period summaries for June and July, 2013. Sewer flows for June were 7.36MG. Sixty four percent (64%) of the budgeted revenues were received. Expenses year-to-date were thirty eight percent (38%) of the total budgeted. Net cash of \$340,885.01 remained at the end of the period.

Sewer flows for July were 6.74MG. Eighty two percent (82%) of the budgeted revenues were received. Expenses year-to-date were fifty two percent (52%) of the total budgeted. Net cash of \$442,245.99 remained at the end of the period.

Board members reviewed the annual pump station maintenance and inspection report.

Sherry Furgison presented the 2012 audit report and highlighted a number of analysis tools that clarify the sewer system's financial position. T. Buckley questioned if the Board should establish a reserve account for repairs and maintenance to assure that funds are held in trust to maintain optimum operation. K. Dimmick recommended that the system administrator prepare an asset report to estimate the useful life of the system components and replacement costs. Motion by R. Taylor, seconded by L. Carpenter to accept the 2012 report as presented. Ayes-4, Nays-0. Motion carried.

Construction

K. Dimmick reported that the engineer has recommended payment of the retained contract funds to the contractor for the construction of the Pamela/Gardner Tract project. The T/Pamela is proceeding with their long term financing.

Other Business

R. Cramer reported that a property owner in the T/Rutland was improperly charged an EDU fixed cost on a garage on the property. Motion by T. Buckley, seconded by R. Taylor to rebate the charges to the property owner pending confirmation that no sewer connection was made to the structure. Ayes-4, Nays-0. Motion carried.

R. Cramer discussed a subdivided property on NYS Route 3 that wishes to connect to the sewer system. It was determined during the discussion and a review of the construction maps, that a 4" gravity line was installed on the property. The line and/or the right of way may be utilized to provide service to the property. The Board directed the T/Rutland to review the easements obtained during the construction phase and to have the pipe located, at the developer's expense, to establish the area covered by the easement. Mr. Cramer questioned whether a septic system could be installed. Mr. Cramer acknowledged that the subdivision of the original parcel likely created smaller lots based on the availability of public sewer. The Board advised Mr. Cramer that private septic systems may not be feasible based on the lot size.

Motion by R. Taylor, seconded by T. Buckley to adjourn. The meeting adjourned at 6:11PM.

The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday, September 9, 2013 at 4:30pm at the T/Rutland Municipal Building.

Christina Vargulick

Christina Vargulick, Secretary

NYS Route 3 Sewer Board of Commissioners