

**Organization** Town of Champion

**Board** Sewer Board

**Date and Time** Monday, April 8 2013 at 4:30 PM

**Place** Village of Black River Municipal Building (old fire station) Leray St Black River

**Contact** [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

## Minutes

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TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: April 9, 2013

RE: Minutes of April 8, 2013 meeting

Present: *Board members/voting representatives* - T. Buckley, M. Capone, L. Carpenter,  
R. Cramer, and L. Longway

Others: E. Berghorn, K. Dimmick, S. Harter, P. Kelly, K. Montigelli, P. Pastella,  
J. Putnam, T. Sauter, T. Stewart, and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Monday, April 8, 2013 at the V/Black River Municipal Building. Chairman Carpenter called the meeting to order at 4:27pm.

The Board reviewed the minutes for February 11, 2013. Motion by T. Buckley, seconded by L. Longway to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

Board members reviewed the proposed amendment to the sewer law, as drafted by Attorney Gebo, in regards to amending the "Table of Equivalent Dwelling Units to add: Vacant Land EDU Assessment - 0.5". The Board agreed, by consensus, to recommend adoption of the amendment by all of the component boards.

T. Sauter acknowledged the response from the Route 3 Sewer Board of Commissioners regarding the initial payment to EFC for the Pamela/Gardner Tract project. Originally, EFC billed the Town for a payment on the total borrowing with interest. J. Putnam and C. Tuttle provided EFC with a draft close out budget. EFC agreed to reduce the payment amount, based on the projected final funding, to \$16,667.00. The amount was paid by the NYS Route 3 Sewer Board. L. Longway questioned when the Pamela/Gardner project will be able to close. J. Putnam responded that the project may be closed following inspection of the restoration this spring.

## Operating Report

T. Sauter introduced Patricia Pastella as the new water/wastewater division manager.

T. Sauter reviewed the period summaries for February and March 2013. Sewer flows for February were 6.36MG. Thirty six point nine percent (36.9%) of the budgeted revenues were received. Expenses year-to-date were sixteen point six percent (16.6%) of the total budgeted. Net cash of \$444,087.64 remained at the end of the period.

Sewer flows for March were 7.65MG. Fifty three point three percent (53.3%) of the budgeted revenues were received. Expenses year-to-date were twenty percent (20%) of the total budgeted. Net cash of \$516,711.08 remained at the end of the period.

T. Buckley questioned the extra work to remove the ice build-up in the sewer lateral at the Black River hydro plant. Issues with the lateral have been on-going every winter due to minimum usage and limited flow. The area is also cleared during the winter thus increasing the frost penetration. T. Sauter will discuss the possibility of installing a heat tape with the system operator.

T. Sauter reported that DANC is working with the T/Pamelia to resolve the discrepancies in revenue submittals. DANC and the Town have finished a review of the 2011 and 2012 revenues and continue to work on years 2009 and 2010.

In response to a query made at the February meeting, T. Sauter reported that the net gain over 2012 was \$110,321.

T. Sauter reported that the system operators have begun the pump maintenance including inspections of the impellers for signs of wear and testing of seals and alarms. He shared pictures of examples of various stages of wear. R. Cramer questioned if the cavitations may be remedied by increasing the height of the effluent. T. Sauter will discuss the issues with Siewert for recommendations to extend the life of the equipment. R. Cramer asked if NYSERDA has programs for variable frequency drives. J. Putnam stated that a project would have to prove an

energy savings. A retrofit may be possible but would require a modification to the pump station enclosure.

M. Capone questioned the “drop dead” date for closing the Pamela/Gardner Tract project with EFC. J. Putnam stated that he believes that it is the end of April. C. Tuttle will confirm the date.

### **Construction**

J. Putnam reported that the record drawings and O&M manuals have been delivered. A meeting shall be scheduled with the contractor to address the punch list for project closing.

Motion by R. Cramer, seconded by M. Capone to adjourn. The meeting adjourned at 4:56PM.

**The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday, June 10, 2013 at 4:30pm at the T/Champion Municipal Building.**

Christina Vargulick

Christina Vargulick, Secretary

NYS Route 3 Sewer Board of Commissioners