

Organization Town of Champion

Board Sewer Board

Date and Time Monday, February 13 2012 at 4:30 PM

Place Town of Rutland Municipal Building 28411 NYS Rte 126 Rutland Center NY

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

Present: *Board members/voting representatives* - T. Buckley, R. Cramer, L. Longway and R. Taylor

Absent: L. Carpenter

Others: E. Berghorn, C. Conlin, S. Harter, K. Dimmick, B. Perry, J. Putnam, and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Monday, February 13, 2012 at the T/Rutland Municipal Building. Chairman Longway called the meeting to order at 4:30pm.

The Board reviewed the minutes for December 14, 2011. Motion by R. Taylor, seconded by R. Cramer to approve the minutes as presented. Ayes-4, Nays-0. Motion carried.

Operating Report

B. Perry reviewed the December, 2011 period summary noting that sewer flows for the period were 6.89MG. Ninety-five percent (95%) of the budgeted revenues were received. Expenses year-to-date were ninety-eight percent (98%) of the total budgeted. Net cash of \$69,760.54 remained at the end of the period.

B. Perry noted that revenues for the year were down due to the following: V/Black River failed to transmit capital charges collected in June through the village tax collection until January 2012; T/Rutland did not transmit any December revenues until January 2012; and the fourth quarter variable collections for the Pamela Gardner Tract were reduced due to construction delays.

B. Perry recommended adoption of Budget Modification 3 for the 2011 budget to move \$3,385.28 from Utilities to Repairs/Maintenance to cover year-end expenses. Motion by T. Buckley, seconded by R. Cramer to adopt Budget Modification 3 for the 2011 budget to move \$3,385.28 from Utilities to Repairs/Maintenance as recommended. Ayes-4, Nays-0. Motion carried.

Members questioned the failure by the V/Black River to transmit the capital charges in a timely manner. B. Perry stated that he would monitor the revenues more closely.

B. Perry reviewed the January 2012 period summary noting that sewer flows for the period were 6.72MG. Fourteen percent (14%) of the budgeted revenues have been received. It was noted that January's revenue contains approximately \$46,500 that should have been accounted for in 2011. Expenses year-to-date are sixteen percent (16%) of the total budgeted. Net cash reserves are \$124,037.54.

B. Perry reported that O&M personnel responded to a plugged sewer lateral and main at Jreck Subs in Black River. Gleason's determined that the lines were plugged with grease. The Board determined that Jreck's shall be charged for the cost of the response and maintenance due to their failure to maintain the required grease trap.

Town of Rutland Phase 3

J. Putnam reported that the manhole vents have been constructed. A final change order has been prepared to adjust the contract. There is approximately \$35,000 in unexpended grant. The O&M manuals and the record drawings have been delivered to the Town. Rural Development shall consider the purchase of spare parts.

Pamelia/Gardner Tract

The flow meter start-up and calibration is scheduled for March. Restoration and paving are scheduled for May. The record drawings are pending from the contractor. EFC is willing to consider the purchase of E-1 grinder pumps and Gorman-Rupp parts with unexpended grant funds. K. Dimmick discussed the limited balance in the residential inspection budget line. L. Longway suggested that the Town Highway Superintendent do the inspection for the paving to limit expenditures for inspection.

L. Longway recommended that the Board meet in both August and September to expedite adoption of the budget. The Board agreed by consensus. The annual administration budget preparation information shall be submitted by the Clerks on or before July 30th.

Motion by R. Cramer, seconded by T. Buckley to adjourn. The meeting adjourned at 4:59PM.

The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday, April 9, 2012 at 4:30pm at the T/Pamelia Municipal Building.

Christina Vargulick

Christina Vargulick, Secretary

NYS Route 3 Sewer Board of Commissioners