

Organization Town of Champion

Board Sewer Board

Date and Time Wednesday, December 14 2011 at 4:30 PM

Place Village of Black River Municipal Building (old fire station) Leray St Black River

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

Present: *Board members/voting representatives* - T. Buckley, G. Eddy, and R. Taylor

Others: K. Amyot, C. Conlin, S. Furgison, S. Harter, K. Dimmick, M. Elliot, R. Kramer, S. Lillie, B. Perry, J. Putnam, M. Smith, T. Stewart, and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Wednesday, December 14, 2011 at the T/LeRay Municipal Building. Chairman Taylor called the meeting to order at 4:30pm.

The Board reviewed the minutes for October 12, 2011. Motion by T. Buckley, seconded by G. Eddy to approve the minutes as presented. Ayes-3, Nays-0. Motion carried.

Operating Report

B. Perry reviewed the October, 2011 period summary noting that sewer flows for the period were 6.50MG. Eighty-seven percent (87%) of the budgeted revenues were received. Expenses year-to-date were ninety percent (90%) of the total budgeted.

B. Perry reviewed the November, 2011 period summary noting that sewer flows for the period were 6.03MG. Ninety-two percent (92%) of the budgeted revenues have been received. Expenses year-to-date are ninety-three percent (93%) of the total budgeted. Net cash of \$161,124.27 has been invested in a money market account paying 0.3% return.

B. Perry noted a number of grinder pump failures on the period summaries. He will investigate and report on the cause and responsibility. B. Perry also noted that a billing issue was discovered with the DANC O&M contract expense budget line. The \$15,000 portion of the contract expenses that was paid by the project was not calculated into the monthly amount due. An amount of \$7,191.77 shall be credited. The Board discussed a history of line breaks at Natasha's daycare and options to remediate the installation to avoid future breaks.

B. Perry presented the 2012 Administrative Protocol which reflects the current number of EDU's and fees. Motion by G. Eddy, seconded by T. Buckley to approve the Protocol as presented. Ayes-3, Nays-0. Motion carried.

Town of Rutland Phase 3

J. Putnam reported that record drawings are being finalized. A final Form E shall be submitted to USDA-RD. J. Putnam recommended the installation of two manhole vents on School Street to alleviate sewer gas odor. The vents will be an eligible project expense. USDA-RD will consider allowing the project to purchase spare parts pending reconciliation of the final project administrative costs.

Pamelia/Gardner Tract

Mainline and laterals have been installed. Five grinder pumps still need to be wired and two metering manholes need to be installed. The manholes have been delayed due to insufficient height for proper installation. The engineering observation budget is close to being fully expended. The Town has denied the contractor a second extension for project completion. J. Putnam anticipates speedy completion of the project.

Planning

K. Amyot distributed information and updated the Board on the status of the JIMI project.

Chairman Taylor announced that L. Longway shall be the 2012 Board Chairman. Mr. Longway has requested that the Board consider a meeting date change. The Board concurred. Regular meetings of the NYS Route 3 Sewer/Development Board will be held on the second Monday of the month on a bi-monthly basis.

Motion by G. Eddy, seconded by T. Buckley to adjourn. The meeting adjourned at 5:20PM.

The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday, February 13 at 4:30pm at the T/Rutland Municipal Building.

Christina Vargulick

Christina Vargulick, Secretary
NYS Route 3 Sewer Board of Commissioners