

Organization Town of Champion

Board Sewer Board

Date and Time Wednesday, October 12 2011 at 4:30 PM

Place Town of Champion Offices Board Room (rear of building) 10 N Broad St, West Carthage NY

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: October 13, 2011

RE: Minutes of October 12, 2011 meeting

Present: *Board members/voting representatives* - T. Buckley, L. Carpenter, G. Eddy (4:47),
L. Longway and R. Taylor

Others: S. Harter, K. Dimmick, B. Perry, J. Putnam, M. Smith, T. Stewart, C. Tuttle,
C. Vargulick, and J. Wright

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Wednesday, October 12, 2011 at the T/Champion Municipal Building. Chairman Taylor called the meeting to order at 4:30pm.

The Board reviewed the minutes for August 10, 2011. Motion by L. Carpenter seconded by T. Buckley to approve the minutes as presented. Ayes-4, Nays-0. Motion carried.

Operating Report

B. Perry reviewed the August, 2011 period summary noting that sewer flows for the period were 6.19MG. Eighty percent (80%) of the budgeted revenues were received. Expenses year-to-date were seventy-seven percent (77%) of the total budgeted.

B. Perry recommended the following 2011 Budget modifications (Mod 2):

- From Operating Contingency to Repairs & Maintenance.....\$12,000.00
- From Operating Contingency to General Administration.....\$161.00

Motion by L. Carpenter, seconded by T. Buckley to modify the 2011 budget as recommended. Ayes-4, Nays-0. Motion carried.

B. Perry reviewed the September 2011 period summary noting that sewer flows for the period were 5.92MG. Eighty-four percent (84%) of the budgeted revenues have been received. Expenses year-to-date are eighty percent (80%) of the total budgeted. Net cash of \$161,967.26 has been invested in a money market account paying 0.3% return.

T. Buckley asked if there had been additional problems with the grinder pumps. B. Perry responded that there had been no further issues.

2012 Budget

B. Perry reviewed the proposed 2012 operating budget with the Board. The budget proposal recommends a \$5 increase in the fixed budget and a \$1.50/quarter/EDU increase in the variable collection. B. Perry also reviewed other alternatives.

L. Longway questioned whether the debt payment for Pamela/Gardner Tract would be due in 2012. Based on the initial borrowing, it was determined that the project would not have a debt payment until May, 2013. T. Buckley questioned the need to increase the fixed costs and supported full payment to T/Pamelia for easements out of the 2011 budget from net cash. T. Buckley asked L. Carpenter if the V/Black River had gotten any commitment from State Legislative representatives in regards to recouping the unbudgeted interest paid by the Sewer Board for the Black River project. L. Carpenter reported that there has not been a coordinated effort to request a member item. T. Buckley questioned if increases should be levied against the variable charges to comply with the 2% tax levy cap. L. Longway recommended increasing the fixed charges by \$5 with no increase on variable costs.

Motion by T. Buckley, seconded by G. Eddy to pay the T/Pamelia in full (\$37,500) for the unreimbursed cost of easements from the 2011 budget. Ayes-5, Nays-0. Motion carried.

Motion by T. Buckley, seconded by L. Longway to approve an increase of \$5.00 for fixed charges for a total of

\$265/EDU. Ayes-5, Nays-0. Motion carried.

Members directed B. Perry to make the following changes to the 2012 budget for consideration:

- Delete debt service for Pamela/Gardner Tract.....\$19,500
- Delete Pamela repayment for easement.....\$18,750
- Study and present alternatives to increasing variable charges

Member reviewed the 2012 Operations/Maintenance & Administrative Service Agreement between the Route 3 Sewer Facilities Board of Commissioners and the Development Authority of the North Country. There is no change in the contract compensation. Motion by G. Eddy, seconded by L. Carpenter to approve the 2012 Operations/Maintenance & Administrative Service Agreement between the Route 3 Sewer Facilities Board of Commissioners and the Development Authority of the North Country as presented. Ayes-5, Nays-0. Motion carried.

New Business

James Wright, DANC Executive Director, informed the Board that DANC has presented two budget modifications to the T/Pamelia Town Board to adjust the fiscal coordination and project management lines in the budget for the Pamela/Gardner Tract project for additional work connected with the Rutland and Black River projects. The modifications are for \$5,000 and \$1,000 respectively. The Rutland project has been zeroed out, as required, prior to closing. L. Longway stated that he presented the budget modifications to his board. The T/Pamelia Board has tentatively decided that they will not make any modifications that increase the budgeted expenditures. T. Buckley explained that the practice has been to utilize unexpended funds from the budget of the project currently under construction to pay for work done in other projects. J. Wright asked if the Sewer Board will pay for the \$6,000 in accumulated charges if the T/Pamelia Board does not approve the modification. R. Taylor stated that he is confident that the T/Pamelia Board will modify the budget as recommended when they understand the past practice.

Town of Rutland Phase 2

J. Putnam reported that the project has closed.

Town of Rutland Phase 3

J. Putnam reported that the remaining budget contingency is being calculated.

Pamelia/Gardner Tract

Sewer main and lateral construction is proceeding along with restoration. The substantial completion date is November 18, 2011 and the final completion date is May 23, 2012.

Motion by G. Eddy, seconded by L. Carpenter to adjourn. The meeting adjourned at 5:45PM.

The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Wednesday, December 14, 2011 at 4:30pm at the Warneck Pump Station.

Christina Vargulick

Christina Vargulick, Secretary

NYS Route 3 Sewer Board of Commissioners