

Organization Town of Champion

Board Sewer Board

Date and Time Wednesday, June 15 2011 at 4:30 PM

Place Town of Pamela Municipal Building Board Room 25895 NYS Rte 11 Watertown NY

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: June 9, 2011

RE: Minutes of June 8, 2011 meeting

Present: *Board members/voting representatives* - T. Buckley, L. Carpenter,
G. Eddy, D. Riordan, and R. Taylor

Others: S. Harter, K. Dimmick, G. Mack, B. Perry, J. Putnam, M. Smith, T. Stewart,
C. Tuttle and C. Vargulick

Absent: L. Longway

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Wednesday, June 8, 2011 at the T/Pamelia Municipal Building. Chairman Taylor called the meeting to order at 4:30pm.

The Board reviewed the minutes for April 13, 2011. Motion by T. Buckley, seconded by L. Carpenter to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

Operating Report

B. Perry reviewed the April 2011 period summary noting that sewer flows for the period were 7.44MG. Fifty-three percent (53%) of the budgeted revenues were received. Expenses year-to-date were forty-three percent (43%) of the total budgeted.

B. Perry reviewed the May 2011 period summary noting that sewer flows for the period were 8.04MG. Fifty-eight percent (58%) of the budgeted revenues have been received. Expenses year-to-date are fifty percent (50%) of the total budgeted. O&M personnel responded to several service issues including a sewer lateral/storm drain issue at 22532 Cullen Drive. An investigation revealed that the sewer lateral was improperly connected by the homeowner's contractor at the time of construction. The sewer lateral has been redirected. Board members discussed the possibility that approximately four additional homes that were connected to the system after project completion may also be improperly connected. K. Dimmick reported that those connections could be checked via a manhole. K. Dimmick recommended that future connections in the area that are within the storm water district be required to locate both the foundation drain stub and the sewer stub prior to connection. B. Perry suggested that dye testing all outlets with an observation at the sewer clean out would also be advisable. Motion by R. Taylor, seconded by G. Eddy to authorize payment of the cost of the redirected sewer lateral. Ayes-5, Nays-0. Motion carried.

B. Perry reported that it was necessary to repair eight (8) manholes in the Champion portion of the sewer system due to sewer gas corrosion. The repairs were made by Ray Ruszkowski at a cost of \$14,000.

B. Perry requested that the Board consider a budget modification to transfer the remaining funds (\$17,969.25) for the V/Black River South closure from net cash to GL5208 V/Black River South debt service and a transfer of \$14,000 from net cash to GL5100 Repair and Maintenance to cover the cost of T/Champion manhole repair that was not budgeted in the 2011 O&M budget. In addition, to transfer \$333 that was unexpended from T/Rutland debt service to net cash. Motion by T. Buckley, seconded by G. Eddy to authorize the transfers as recommended. Ayes-5, Nays-0. Motion carried.

B. Perry recommended the following: To authorize the administrator to leave the remaining net cash in the existing money market account (interest rate of 0.3%) or to reinvest the funds in short-term certificates of deposit, whichever maximizes the return. Motion by G. Eddy, seconded by L. Carpenter to authorize the investment as recommended. Ayes-5, Nays-0. Motion carried.

Town of Rutland Phase 2

J. Putnam reported that permanent financing is pending. USDA-RD would like to close Phase 2 and Phase 3 concurrently. C. Tuttle discussed delaying closure to allow for the completion of the audit and payment of the cost for the audit.

Town of Rutland Phase 3

J. Putnam reported that the walk-through inspection has been done. A punch list of relatively minor issues has been prepared. The record drawings have been submitted. There is a combined balance of \$10,000 remaining from the budgets for Phase 2 and 3.

Pamelia/Gardner Tract

The project has been awarded. The pre-construction meeting has been held. NYSEFC has advised that approximately \$25-30,000 for property acquisition/easements is an ineligible expense. Discussions with the T/Pamelia indicate that they may be willing to fund the expense. If the Town funds this portion of the project at the same rate as NYSEFC (0%), then the projections done for the blended rate will remain unchanged.

Motion by G. Eddy, seconded by L. Carpenter to adjourn. The meeting adjourned at 5:30PM.

The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Wednesday, August 10, 2011 at 4:30pm at the V/Black River.

Christina Vargulick

Christina Vargulick, Secretary

NYS Route 3 Sewer Board of Commissioners