

Organization Town of Champion

Board Sewer Board

Date and Time Wednesday, February 16 2011 at 4:30 PM

Place Village of Black River Municipal Building (old fire station) Leray St Black River

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: February 17, 2011

RE: Minutes of February 16, 2011 meeting

Present: *Board members/voting representatives* - T. Buckley, L. Carpenter,
G. Eddy (4:40), and R. Taylor

Others: K. Amyot, J. Bartow, K. Dimmick, S. Furgison, J. Furgison, S. Harter,
K. Montigelli, J. Putnam, M. Smith, T. Stewart, C. Tuttle, C. Vargulick, and J. Waterbury

Excused: L. Longway

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Wednesday, February 16, 2011 at the T/LeRay Municipal Building. Chairman Taylor called the meeting to order at 4:30pm.

The Board reviewed the minutes for December 7, 2010. Motion by T. Buckley, seconded by L. Carpenter to approve the minutes as presented. Ayes-3, Nays-0. Motion carried.

J. Bartow and J. Waterbury, Tug Hill Commission, informed members that the Governor's 2011 State Budget eliminates funding for the Tug Hill Commission without any provision for a SAGE review. Individual municipalities and agencies have drafted and adopted resolutions requesting the Governor restore the THC budget, subject to a 10% reduction in its 2010-11 personal services appropriation as recommended for most State agencies, so that it may undergo review by the SAGE Commission. Members discussed the valuable assistance that the NYS Route 3 Sewer Board has received from THC. Motion by T. Buckley, seconded by L. Carpenter to adopt the resolution requesting the restoration of the THC budget, subject to a 10% reduction in its 2010-11 personal services appropriation as recommended for most all State agencies and review by the SAGE Commission. Ayes-3, Nays-0. Motion carried.

Operating Report

C. Tuttle reviewed the December 2010 period summary noting that sewer flows for the period were 7.19MG. Ninety-seven percent (97%) of the budgeted revenues were received. Expenses year-to-date were ninety-two percent (92%) of the total budgeted. The 2010 actual and budgeted revenue have been reconciled. There was a significant discrepancy for revenues budgeted for the T/Rutland due delays in construction and connection of services. A discrepancy was also noted for the T/LeRay due to only eleven months of variable revenue posted in 2010. A similar discrepancy is suspected for a shortfall in the revenues collected for the T/Pamelia but no response has been received, to date, from Gary Mack. The overall budget shortfall is the result of unbudgeted expenses for the V/Black River South financing.

C. Tuttle reviewed the January 2011 period summary noting that sewer flows for the period were 5.93MG. Eight percent (8%) of the budgeted revenues have been received. Expenses year-to-date are seventeen percent (17%) of the total budgeted. C. Tuttle reviewed the extra work summary including a cover that was smashed at 30744 NYS Route 3 due to homeowner negligence. The homeowner will be billed directly for the cost of the replacement cover, labor, and mileage.

L. Carpenter reported that corrective legislation necessary to complete final funding for the V/Black River South project has been presented in both the NYS Senate and Assembly. Legislative procedure requires that the bill be "gaveled" on three separate occasions. The requirement should be satisfied by Friday, February 18th. A vote on the bill may be delayed by a legislative break next week. L. Carpenter commended the new legislators on the expedited action that they took to bring the bill to the floor. T. Buckley questioned the status of the final financing pending legislative approval. C. Tuttle stated that all other submittals have been forwarded to EFC. She will follow-up to ascertain action necessary by the EFC Board.

Sherry and Jon Furgison presented the audit report for the year ending December 31, 2009. There were no significant audit findings. The auditors did note that: 1) Accounting personnel are not required to take vacation days and 2) a lack of control over the consistency of rates. The issue of rates was corrected mid-year. Motion by T. Buckley, seconded by G. Eddy to authorize the Chairman to execute the engagement letter for an audit of the 2010 financial records. Ayes-4, Nays-0. Motion carried.

Town of Rutland Phase 2

J. Putnam reported that the closeout documents for the project have been received along with O&M manuals and record drawings.

Town of Rutland Phase 3

J. Putnam reported that the contractor is working within the extended district boundaries. There has been no progress on the construction of power to the Staplin Road pump station by National Grid. A frozen lateral at 30951 County Route 143 does not appear to be a construction issue. An interior vent in the home has been redirected.

Pamelia/Gardner Tract

All regulatory comments have been received. The advertisement for the project bid will be forwarded to the newspaper this week. A pre-bid meeting is scheduled for March 4th and bid opening is March 11th. Funding for the project in on the EFC March agenda.

Other Business

K. Dimmick reported that USDA-RD Engineer Marcy Newman has denied the use of contingent project funds for electronic record drawings. Digital drawings allow the owner and operators to react to emergencies in an efficient and cost effective manner by enabling them to immediately locate infrastructure regardless of seasonal conditions.

Motion by L. Carpenter, seconded by G. Eddy to adjourn. The meeting adjourned at 5:13PM.

The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Wednesday, April 13, 2011 at 4:30pm at the T/Rutland.

Christina Vargulick
Christina Vargulick, Secretary
NYS Route 3 Sewer Board of Commissioners