

**Organization Town of Champion**

**Board Sewer Board**

**Date and Time Wednesday, October 13 2010 at 4:30 PM**

**Place Town of Pamela Municipal Building Board Room 25895 NYS Rte 11 Watertown NY**

**Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900**

**Minutes**

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TO: NYS ROUTE 3 CORRIDOR SEWER BOARD  
FROM: Christina Vargulick, Secretary  
DATE: October 14, 2010  
RE: Minutes of October 13, 2010 meeting

Present: *Board members/voting representatives* - T. Buckley, L. Carpenter,  
G. Eddy, S. Harter, and  
D. Riordan

Others: K. Dimmick, K. Montigelli, J. Palmer, B. Perry, J. Putnam, M. Smith,  
C. Tuttle, C. Vargulick, and J. Wright

Excused: L. Longway and R. Taylor

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Wednesday, October 13, 2010 at the T/Pamelia Municipal Building. Chairman Buckley called the meeting to order at 4:30pm.

The Board reviewed the minutes for September 8, 2010. Motion by L. Carpenter, seconded by S. Harter to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

**Operating Report**

B. Perry reviewed the September 2010 period summary noting that sewer flows for the period were 5.65MG. Eighty-five percent (85%) of the budgeted revenues have been received. Expenses year-to-date are sixty-six percent (66%) of the total budgeted. A debt service payment of \$35,760 was made for Champion-Great Bend. There was no actionable inflow or infiltration for this period.

B. Perry presented the final draft of the 2011 operating budget which was amended as per the Board's request. Debt service for V/Black River South has been estimated using an assumption that the long term financing with EFC will close by 12/31/2010. If it does not close, funds will be transferred from the reserve account as necessary. No contribution to reserves has been budgeted. The fixed EDU charge was increased by \$10 making the charge \$260/EDU. S. Harter discussed whether it is necessary to provide "direct notice" to property owners within the sewer district to advise them of the capital charge increase. Members were encouraged to get an opinion from their respective Counsels. Motion by G. Eddy, seconded by L. Carpenter to approve the 2011 operating budget as presented. Ayes-5, Nays-0. Motion carried.

B. Perry presented the final draft of the 2011 Operations/Maintenance & Administrative Service Agreement between DANC and NYS Route 3 Corridor Sewer Board of Commissioners. The contract was amended as previously discussed. Motion by S. Harter, seconded by G. Eddy to approve the agreement as presented. Ayes-5, Nays-0. Motion carried.

J. Putnam reported that USDA-RD has suspended approval on any work outside the project area pending substantial completion of the project thus delaying remediation of the corroded manholes in Champion. C. Vargulick reported that the affected property owner has informed that Town that the odor has become significantly more noticeable. Members discussed proceeding with plans to construct a vent in the area to release some of the corrosive gases. Motion by G. Eddy, seconded by L. Carpenter to proceed with the construction of the vent immediately. Ayes-5, Nays-0. Motion carried. B. Perry was directed to contact Marcellus Construction to complete the work in the event that W.D. Malone was unable to do it immediately.

Motion by G. Eddy, seconded by L. Carpenter to authorize the Chairman to execute the letter of engagement with Furgison & Co. for an audit of the 2009 financial statements. Ayes-5, Nays-0. Motion carried. The audit is scheduled for

the third week of October.

B. Perry discussed variations in the connection fees assessed by the Towns/Village for new connections to the Route 3 Sewer System. Members agreed to recommend that the *Towns/Village* adopt a standard rate of \$150/residential hookup, \$500/commercial up to a 6" lateral, and \$1,000/commercial for a lateral larger than 6". Motion by L. Carpenter, seconded by G. Eddy to recommend that each of the component municipalities approve the standard connection fees as agreed upon. Ayes-5, Nays-0. Motion carried. The Secretary was directed to forward a sample resolution to the component municipalities.

### **V/Black River South Closure**

J. Palmer, legislative aide to State Sen. Darrell Aubertine, was present to discuss the actions necessary to complete the long term financing, for the V/Black River South project, with EFC. C. Tuttle summarized the financing issues and emphasized that the financial impacts affects not only Black River but, all of the communities served by the NYS Route 3 Corridor Sewer System. The project phase has been unable to complete its long term financing because the Village exceeded their bonding resolution. EFC determined that corrective legislation must be enacted to proceed with the closure. The interest on the short-term borrowing is \$111/day.

J. Palmer reported that Senator Aubertine has introduced legislation in the NYS Senate (S.8499) to resolve the issue. The NYS Legislature is currently out of session but the bill may be considered if the Governor calls a special session. If not, the bill would have to be reintroduced in the 2011 legislative session. The bill still needs a sponsor in the Assembly. Mr. Palmer recommended requesting the support of both Assemblywoman Scozzafava and Assemblywoman Russell to advance the timely passage of the bill. Members discussed the legislative process and the advisability of contacting the Governor's office to make them aware of the issue. J. Wright advised members to review the bill's language with NYS EFC to ensure that it is acceptable and clarified steps to advance the legislation. J. Wright suggested that the Board may want to approach their State representatives regarding financial relief for the interest expenses that are incurred.

### **Town of Rutland Phase 2**

Close out is still pending. W.D. Malone is submitting necessary documentation.

### **Town of Rutland Phase 3**

All of the mainline has been constructed and tested. Paving should be completed this week. National Grid is extending 3-phase power to the Burnup Road pump station. Marcellus will complete the plumbing and electrical at the pump station. Jefferson County is requiring that National Grid set back all the poles to construct 3-phase power to the Staplin Road pump station. To relocate the poles, National Grid must complete easements with property owners and cut a number of trees. The cost to remove the trees will be passed on to the Town at an estimated cost of \$10,000. J. Putnam is exploring the possibility of installing a 3-phase inverter and the associated costs.

### **Pamelia/Gardner Tract**

J. Putnam reported that the final plans have been forwarded to NYS DEC for comment. Mr. Putnam anticipates being able to bid out the project by mid-November.

### **Other Business**

C. Tuttle reported that the NYS Route 3 Sewer Board has been awarded a grant through the LGMRIF for GIS mapping of the sewer system. Ms. Tuttle anticipates submitting a future application to complete GIS mapping of the water systems in the communities through the Shared Services grant program. Motion by G. Eddy, seconded by L. Carpenter to adjourn. The meeting adjourned at 5:37PM.

**The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Wednesday, November 10, 2010 at 4:30pm at the T/Champion Municipal Building.**

Christina Vargulick  
Christina Vargulick, Secretary  
NYS Route 3 Sewer Board of Commissioners