

Organization Town of Champion

Board Sewer Board

Date and Time Wednesday, September 8 2010 at 4:30 PM

Place Town of Rutland Municipal Building 28411 NYS Rte 126 Rutland Center NY

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: September 9, 2010

RE: Minutes of September 8, 2010 meeting

Present: *Board members/voting representatives* - T. Buckley, L. Carpenter, G. Eddy, and R. Taylor

Others: K. Amyot, K. Dimmick, S. Harter, S. Lillie, K. Montigelli, B. Perry, J. Putnam, C. Tuttle, T. Stewart, and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met on Wednesday, August 11, 2010 at the T/Rutland Municipal Building. T. Buckley called the meeting to order at 4:30pm.

The Board reviewed the minutes for August 11, 2010. Motion by R. Taylor, seconded by L. Carpenter to approve the minutes as presented. Ayes-4, Nays-0. Motion carried.

Operating Report

B. Perry reviewed the August 2010 period summary noting that sewer flows for the period were 5.82MG. Eighty-two percent (82%) of the budgeted revenues have been received. Expenses year-to-date are sixty-four percent (64%) of the total budgeted. Debt service payments of \$19,000 and \$4,762.62 were made to EFC and USDA-RD, respectively, for V/Black River South. A debt service payment of \$40,000 was made for T/Rutland Phase 1. There was no actionable inflow or infiltration for this period.

B. Perry distributed three budget scenarios. The first scenario reflected variable EDU revenues for two quarters from the Pamela/Gardner tract project, an increase in collection and treatment costs to satisfy a twenty-one percent (21%) increase in the C/Watertown outside user rate, and a four percent (4%) increase in the O&M contract. Members questioned whether the contract with the City allows rate adjustments without notification. T. Buckley questioned if the revenue projection was too optimistic and recommended that it only include one quarter of Pamela/Gardner tract revenue. Members discussed the advisability of doing an annual audit. Motion by G. Eddy, seconded by R. Taylor to hire Furgison and Co. to perform the annual audit. Ayes-4, Nays-0. Motion carried.

Members discussed the possibility of the enabling legislation, to allow the V/Black River to exceed their bonding resolution, being enacted prior to the end of the year. C. Vargulick reported that Sen. Aubertine's aide has stated that the bill will not be introduced until the next legislative session in 2011.

B. Perry presented budget scenario 2 which included a \$20 increase in the fixed EDU rate and assumed eight months of debt service for the V/Black River. T. Buckley stated that he was not prepared to increase the cost to all users by \$20 to cover the increased cost of the V/Black River debt service. B. Perry explained that there will be rollover from the collection and treatment line due to lower than estimated costs. S. Harter advised the Board that the closing and permanent financing for V/Black River South may take longer than they are anticipating. T. Buckley questioned the 4% increase in the O&M contract and asked if the increase could be reduced to 3%. B. Perry agreed to reduce the contract amount. Members agreed by consensus to raise the fixed EDU cost by \$10 to \$260. Members directed B. Perry to make the following changes to the preliminary budget: 1) reduce the anticipated revenue for Pamela/Gardner tract to one (1) quarter; 2) maintain the collection and treatment expense, and 3) estimate V/Black River South debt service at \$77,560.

T. Buckley questioned the long term cost and effect of delaying work such as the manhole remediation and venting in the T/Champion system. K. Dimmick recommended installing the vent this year. J. Putnam stated that due to the on-going historical problem with corrosive gases in that section of the system that he will discuss the issue with USDA-RD.

Town of Rutland Phase 2

J. Putnam reported that closeout documents have not been received from the contractor.

Town of Rutland Phase 3

J. Putnam reported that the project is on schedule and under budget. Additional homes on School Street will be connected.

Pamelia/Gardner Tract

J. Putnam reported that they are working on particular easement concerns. The project is on schedule to go to bid in late October.

Other Business

R. Taylor discussed four (4) lots on NYS Route 3 across from the Partridge Berry Inn that cannot be serviced by the existing sewer main due to its location. Mr. Taylor requested that an eight inch (8") main be installed during the T/Rutland Phase 3 project with contingency funds from that project. G. Eddy questioned service to vacant lots. S. Harter reported that there are buyers if the sewer connection can be made. G. Eddy discussed extending a sewer stub to a development in the T/Rutland that is beginning to build. Members recognized the value of adding EDU's. C. Tuttle recommended developing a budget for the rehabilitation of the manholes, extending the sewer main and installing the sewer stub for discussion with USDA-RD.

Pauline Rotella, T/Pamelia, discussed her request for reimbursement of sewer charges incurred during that period that only a portion of her residence was connected. T. Buckley explained that none of the charges had exceeded the minimum flat charge so that the property was liable for all charges. Mrs. Rotella thanked Mr. Buckley for the explanation.

Planning

K. Amyot attended the meeting and was available for questions.

Motion by G. Eddy, seconded by L. Carpenter to adjourn the meeting. The meeting adjourned at 5:55pm.

The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held on Wednesday, October 13, 2010 at 4:30pm at the T/Pamelia Municipal Building.

Christina Vargulick

Christina Vargulick, Secretary
NYS Route 3 Sewer Board of Commissioners