

Organization Town of Champion

Board Sewer Board

Date and Time Wednesday, January 13 2010 at 4:30 PM

Place Town of Leray Offices Board Room 8650 Leray St Evans Mills NY

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: January 14, 2010

RE: Minutes of January 13, 2010 meeting

Present: *Board members/voting representatives* – T. Buckley, G. Eddy (4:37),
K. Montigelli, and R. Taylor

Absent: L. Carpenter and L. Longway

Others: K. Amyot, D. Cook, A. Curley, M. Elliott, S. Harter, S. Lillie, B. Perry, M. Smith, C. Tuttle, and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met on Wednesday, January 13, 2010 at the T/LeRay Municipal Building. T. Buckley called the meeting to order at 4:30pm.

The Board reviewed the minutes for December 9, 2009. Motion by R. Taylor, seconded, by K. Montigelli to approve the minutes as presented. Ayes-3, Nays-0. Motion carried.

Operating Report

B. Perry reviewed the December 2009 period summary noting that sewer flows for the period were 6.08MG. Mr. Perry noted that there was a significant decrease in the sewer flow as compared to twelve months ago. Ninety-nine percent (99%) of the budgeted revenues have been received including additional capital funds owed by V/Black River. Expenses year-to-date are ninety-eight percent (98%) of the total budgeted. There was no actionable inflow or infiltration for this period. The Board discussed a difference between the actual and budgeted revenues reported by the V/Black River. K. Montigelli determined that the Village needs to submit an additional \$150 to cover the omitted capital charges from the Dorr Farm development.

B. Perry presented a budget modification to reconcile funding for "General Administration". Motion by G. Eddy, seconded by R. Taylor to transfer \$2,242 from "Utilities" to "General Administration". Ayes-4, Nays-0. Motion carried.

C. Tuttle introduced Anthony Curley, DANC Project Engineer.

D. Cook, DANC GIS Analyst, reviewed the NYS Route 3 Sewer Board GIS Needs Assessment and the Request for Proposals (RFP) for GIS Services – Sewer Infrastructure Mapping prepared for the LGRMIF application. K. Amyot discussed the integration of the information with complementary web based systems. In response to questions from the Board, D. Cook and C. Tuttle clarified the assets that will be identified and the potential GIS applications. Motion by G. Eddy, seconded by K. Montigelli to approve the GIS Needs Assessment and the Request for Proposals for GIS Services – Sewer Infrastructure Mapping as presented. Ayes-4, Nays-0. Motion carried.

B. Perry reported that the T/Rutland procurement policy required that they issue an RFP and receive sealed bids for the purchase of water meters. The Town received three bids. The bid from Blair Supply was rejected because it did not meet the requirement for wireless meter pits. The system operator is recommending that the Town accept the lowest responsible bid from Vellano Brothers in the amount of \$111,360 for 500 Master Meters and meter reading equipment. Motion by G. Eddy, seconded by R. Taylor to approve the expenditure of \$127,360, from T/Rutland Phase 2, for the purchase of five hundred (500) water meters and meter reading equipment and installation of the meters by DANC. Ayes-4, Nays-0. Motion carried.

C. Tuttle discussed interest that has accumulated on the loans that the V/Black River has with USDA-RD that will not be refinanced by EFC. The deficit is \$21,093.43. C. Tuttle recommended that the Board adopt the resolution as prepared by counsel and appropriate the funds from the operating budget. Resolution offered by K. Montigelli, seconded by G. Eddy to wit:

WHEREAS, the Village of Black River has been engaged in two phases of the Black River South portion of the Route 3 Corridor Sewer Project, and WHEREAS, in conjunction with such project, the Village of Black River closed a permanent loan with USDA on one Phase of Black River South for \$100,000.00 and on a second Phase for \$1,271,000.00., and WHEREAS, in conjunction with such Project, the Environmental Facilities Corporation has

provided short term funding for the Route 3 Corridor Sewer Project, Black River South Phase of \$1,646,900.00, and WHEREAS, in releasing short term funding to Black River, the Environmental Facilities Corporation effectively included monies covered by the \$1,271,000.00 USDA loan, and WHEREAS, such money should be paid back to the Environmental Facilities Corporation as the Village has not yet been able to refund the loans with USDA and as such, such money should not be held by the Village, and WHEREAS, the Village currently has funds of \$1,249,906.57 available towards that end, and WHEREAS, it is necessary to transfer from the general fund sufficient monies to pay the rest so that reimbursement may be made to the Environmental Facilities Corporation,

NOW THEREFORE BE IT RESOLVED, that the Route 3 Sewer Board does hereby agree to transfer from the general fund \$21,093.43 so there may be a repayment to the Environmental Facilities Corporation of \$1,271,000.00 as per the Environmental Facilities Corporation's request.

Roll call vote: G. Eddy-aye, K. Montigelli-aye, R. Taylor-aye, T. Buckley-aye. Resolution adopted.

Board members considered an invoice from Furgision & Co., CPA, PC for an audit performed for the V/Black River for the fiscal year ending 5/31/09. The audit was required by USDA-RD due to the level of borrowing. Motion by R. Taylor, seconded by K. Montigelli to approve payment of the invoice for auditing services in the amount of \$3,843.75 from T/Rutland Phase 2 funds. Ayes-4, Nays-0. Motion carried.

Town of Rutland Phase 2

No action to report.

Town of Rutland Phase 3

M. Elliott reported that USDA-RD is completing their review. A pre-construction meeting is tentatively scheduled for January 20, 2010.

Future Phases

C. Tuttle reported that EFC is reviewing a prior application and may waive re-application under the hardship funding. M. Elliott reported that the project review is anticipated to be 80% complete in February with a tentative April 2010 project bidding.

Other Business

K. Amyot reported on efforts to coordinate a meeting date for JIMI.

Motion by K. Montigelli, seconded by R. Taylor to adjourn the meeting. The meeting adjourned at 5:20pm.

The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held on Wednesday, February 10, 2010 at 4:30pm at the T/Rutland Municipal Building.

Christina Vargulick

Christina Vargulick, Secretary
NYS Route 3 Sewer Board of Commissioners