

**Organization Town of Champion**

**Board Sewer Board**

**Date and Time Wednesday, December 9 2009 at 4:30 PM**

**Place Town of Leray Offices Board Room 8650 Leray St Evans Mills NY**

**Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900**

**Minutes**

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TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: December 10, 2009

RE: Minutes of December 9, 2009 meeting

Present: *Board members/voting representatives* - T. Buckley, G. Eddy,  
L. Longway, K. Montigelli,  
and R. Taylor

Absent: L. Carpenter

*Others:* K. Dimmick, M. Elliott, W. Hall, S. Harter, S. Lillie, B. Perry, J. Putnam  
M. Smith, T. Stewart, C. Tuttle, and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met on Wednesday, December 9, 2009 at Cavallario's Cucina. G. Eddy called the meeting to order at 5:00pm.

The Board reviewed the minutes for November 10, 2009. Motion by R. Taylor, seconded, by T. Buckley to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

**Operating Report**

B. Perry reviewed the November 2009 period summary noting that sewer flows were down for the period to 5.37MG. Ninety four percent (94%) of the budgeted revenues have been received. Expenses year-to-date are ninety five percent (95%) of the total budgeted. There was no actionable inflow or infiltration for this period. B. Perry advised members that the administrator will present year-end budget modification recommendations at the January meeting.

C. Tuttle presented the Sewer Service Agreement for the Board's consideration. Ms. Tuttle explained that the agreement defines the Board's total allocated flow as the combined flow from all of the Route 3 district that discharges sewage into the Authority's system. An average daily capacity of 295,500 GPD has been allocated for the Route 3 Sewer System. The allocation includes capacity for all phases of the project identified in the Feasibility Study for Regional Sewer System, NYS Route 3, as prepared in March, 1998 and also includes capacity for 25 EDUs for the Dorr Farm Development. Future requests for additional sewer capacity allocations must be approved by the Authority and the City of Watertown. S. Harter questioned whether the agreement is binding on sewage flow that does not utilize the DANC transmission line. C. Tuttle responded it is not. Any requests for additional flows going directly into the City would be subject to the City's approval process. Resolution offered by L. Longway, seconded by T. Buckley to approve the Sewer Service Agreement between the Development Authority of the North Country and the NYS Route 3 Sewer Systems Board of Commissioners, as presented. Ayes-5, Nays-0. Resolution adopted.

B. Perry reported that inspections of the Duffy Road system show no infiltration; the grinder pump at 31550 NYS Rte 3 has been repaired.; RUD has indicated approval of the spare parts lists as presented; an RFP has been put out for the T/Rutland meter purchase; members discussed the disposition of the T/Rutland's excessed Sensus meters; and, as a cost cutting measure, all future reporting will be done electronically. The Board supported this action without reservation.

**Town of Rutland Phase 2**

J. Putnam reported that the project is essentially complete. Restoration and paving will resume in the spring. Record drawings and manuals are being prepared.

**Town of Rutland Phase 3**

J. Putnam reported that the T/Rutland opened bids on November 20<sup>th</sup>. Marcellus Construction is the apparent low bidder.

**Future Phases**

C. Tuttle reported that the T/Pamelia- Gardner Tract project has received a letter of conditions from RUD. The funding package for the \$2.34M project is as follows:

\$1.485M - RD grant

\$100,000 - RD loan

\$1.915M - EFC 0% loan

Motion by K. Montigelli, seconded by R. Taylor to proceed with the USDA -RD funding application for the T/Pamelia Gardner Tract project. Ayes-5, Nays-0. Motion carried.

### **Other Business**

C. Tuttle discussed the possibility of rolling over a portion of the unexpended funds from T/Rutland Phase 2 to pay for soft costs in the current phase.

Motion by R. Taylor, seconded by T. Buckley to adjourn the meeting. The meeting adjourned at 5:27pm.

**The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held on Wednesday, January 13, 2010 at 4:30pm at the T/LeRay Municipal Building.**

Christina Vargulick, Secretary