

**Organization** Town of Champion  
**Board** Sewer Board  
**Date and Time** Wednesday, October 14 2009 at 4:30 PM  
**Place** Village of Black River Municipal Building (old fire station) Leray St Black River  
**Contact** [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: October 15, 2009

RE: Minutes of October 14, 2009 meeting

Present: *Board members/voting representatives* – T. Buckley, G. Eddy, K. Montigelli,  
and R. Taylor

Absent: L. Carpenter and L. Longway

*Others:* K. Amyot, D. Cook, K. Dimmick, M. Elliott, S. Harter, S. Lillie, B. Perry,  
M. Smith, T. Stewart, C. Tuttle, and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met on Wednesday, October 14, 2009 at the V/Black River Municipal Building. G. Eddy called the meeting to order at 4:30pm.

The Board reviewed the minutes for September 9, 2009. Motion by R. Taylor, seconded, by T. Buckley to approve the minutes as presented. Ayes-4, Nays-0. Motion carried.

Operating Report

B. Perry reviewed the September 2009 period summary noting that sewer flows were down for the period to 4.25MG. Eighty five percent (85%) of the budgeted revenues have been received. Expenses year-to-date are eighty percent (80%) of the total budgeted.

B. Perry reported that the grinder pump at 31550 NYS Route 3 sustained damage due to negligence and has been replaced. The grinder pump shroud was also damaged and a new one has been ordered. The Board agreed, by consensus, that the property owner shall be charged for cost of materials and labor to repair the grinder pump unit.

B. Perry discussed a spare parts list that is being prepared for Rural Development’s review and recommended adding grinder pump motors to the list. The Board agreed, by consensus, to the recommendation and authorized the repair of pumps currently in storage at a cost of \$590/each for new motors.

The operator has investigated and repaired the lateral at 120 Pine Drive, Black River. The lateral was installed by the property owner after project construction was completed. The lateral had separated and settled due to improper bedding installation. No record of a sewer connection application has been located. The property owner will be billed \$786.62 for the total cost of the repair, pending a search of the record of a sewer connection application by the operator and V/Black River.

R. Taylor questioned the status of the repairs at the Decker property. B. Perry responded that the owner reconnected the sewer lateral and that the reconnection has been confirmed by a c

The Board reviewed budget modification recommendations. The administrator recommends transferring \$14,108.85 from *Contributions to Reserves and Operating Contingency* to *Repairs*

The Board reviewed two draft budget scenarios. Draft #1-increases the fixed EDU rate by \$6 to \$246 and budgets a \$9000 contribution to reserves. Draft #2-increases the fixed EDU rate

Motion by T. Buckley, seconded by R. Taylor to set the 2010 rate for sewer overage at \$3.00/KG. Ayes-4, Nays-0. Motion carried.

The Board reviewed the 2010 Operations and Maintenance contract between the NYS Route 3 Sewer Board and DANC. Motion by K. Montigelli, seconded by R. Taylor to authorize the chair

B. Perry reported that #75 and #76 manholes on Duffy Road have been repaired.

D. Cook, DANC GIS Analyst, presented a proposal for an application to the Local Government Records Management Improvement Fund (LGRMIF) for a grant to collect information and consti

Motion by R. Taylor, seconded by T. Buckley to appoint Christina Vargulick as Records Management Officer for the NYS Route 3 Sewer System and to adopt the MI-1 records retention schedi

C. Tuttle advised members that personnel from DANC would be meeting with the communities to discuss the revised agreements with the City including allocation of capacity and standard

C. Tuttle recommended the addition of Steven J. Hall to the list of approved contractors. Motion by T. Buckley, seconded by R. Taylor to add Steven J. Hall to the NYS Route 3 Sewer System

The Board reviewed a recommendation from the operator to standardize magnetic flow meters.

Resolution offered by T. Buckley, seconded by R. Taylor:

WHEREAS, the NYS Route 3 Sewer Corridor is undertaking a phased Sewer Collection System Construction Project which involves the installation of multiple pieces of equipment, and;  
WHEREAS, these components are installed at different times due to the project being constructed in separate phases, and;  
WHEREAS, the NYS Route 3 Sewer Corridor’s operators have experienced maintaining certain manufacturer’s brands of equipment and have developed maintenance relationships with vend  
WHEREAS, it is necessary for the NYS Route 3 Sewer Board to standardize on certain equipment to ensure ease of maintenance and operation within the facility;  
THEREFORE BE IT RESOLVED, that the NYS Route 3 Sewer Board will standardize on the following equipment for their Sewer System:

- 1) Endress-Hauser Magnetic Flow Meters

Ayes-4, Nays-0. Resolution adopted.

Town of Rutland Phase 2

M. Elliott reported that the pump stations have been commissioned. Approximately fifty percent (50%) of the laterals have been connected. Substantial completion is scheduled for the end of November. Preliminary restoration will be accomplished as weather permits. Final completion is expected by the end of May at which time the roads will have been repaired and restoration completed.

Town of Rutland Phase 3

M. Elliott reported that final comments are expected from Rural Development and NYSDEC by Friday. The projected is expected to go out to bid on October 21<sup>st</sup>. There are some easements still outstanding.

Other Business

M. Elliott reported that the engineer is responding to preliminary remarks from Rural Development in regards to the Pamela/Gardner Tract and completing the final survey. The project will be a gravity flow system requiring no pump stations.

C. Tuttle reported that the T/Rutland has questioned what incidental expenses are eligible for submittal to the NYS Route 3 System for payment. The Board will discuss the issue at the next meeting.

T. Buckley questioned the status of the remediation of the Davidson property. C. Tuttle responded that Rural Development is still investigating the item necessary to approve the remediation.

K. Amyot attended the meeting and invited questions from the Board.

S. Lillie reported that some property owners on Stafford Drive continue to have concerns regarding the restoration of their property.

M. Elliott informed members that Stearns & Wheler will host the December Route 3 Sewer Board meeting. The location will be announced.

Motion by R. Taylor, seconded by T. Buckley to adjourn the meeting. The meeting adjourned at 6:00pm.

**The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held on Tuesday, November 10, 2009 at 4:30pm at the T/Champion Municipal Building.**

**Christina Vargulick**

Christina Vargulick, Secretary

NYS Route 3 Corridor Sewer/Development Board