

Organization Town of Champion

Board Sewer Board

Date and Time Wednesday, March 12 2008 at 4:30 PM

Place Town of Pamela Municipal Building Board Room 25895 NYS Rte 11 Watertown NY

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

Present: *Board members/voting representatives* – T. Buckley, L. Carpenter,
R. Cramer, L. Longway and
R. Taylor

Others: K. Amyot, M. Gillette, S. Harter, S. Lillie, T. Maloney,
K. Montigelli, N. Parks, B. Perry, J. Putnam, M. Smith, T. Stewart,
C. Tuttle, C. Vargulick and K. Vebber

Absent: G. Eddy

The NYS Route 3 Corridor Sewer/Development Board met on Wednesday, March 12, 2008 at the T/Pamelia Municipal Building. Chairman Carpenter called the meeting to order at 4:30pm.

The Board reviewed the minutes for February 13, 2008. Motion by R. Taylor, seconded by L. Longway to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

Operating Report

C. Tuttle reviewed the February 2008 period summary noting that to date, fourteen-percent (14%) of the total budgeted revenues and twenty-percent (20%) of total budgeted expenditures have been posted. The NYS Route 3 Sewer Board has been credited for the expenditures related to the North Hills Development. T. Buckley questioned the ratio between the posted revenues and expenses to date. C. Tuttle responded that historically the expenditures out pace the revenues early in the budget year pending the receipt of capital payments from the municipalities. Capital payments are pending from the tax collection in the Towns of LeRay, Pamela, and Rutland.

R. Cramer reported that the T/Rutland Board failed to reach a majority vote for T/Rutland Phase II BAN at their regular meeting. The BAN was authorized at a subsequent special meeting to advance the construction of additional sewer service in the Town and a majority of the members were satisfied with documentation and the prior determination of the NYS Route 3 Sewer Board regarding the pump station known as T/Champion Pump Station #5.

Future Phase Cost Projections

C. Tuttle presented, at the request of the Board, a review of the projected costs, EDU numbers, and blended rates for future project phases. The projected scenarios reflect certain assumptions as noted below:

Scenario#1

	Year	Financed Project Costs	Additional EDUs	Annual Debt	Increase in Annual Debt	Blended Rate	Rate Increase EDU
	2008			\$310,899		\$410	
Rutland Phase 2	2009	\$2,250,000	158	\$371,899	\$61,000	\$420	\$10
Rutland Phase 3	2010	\$2,400,000	130	\$437,899	\$66,000	\$445	\$25
Gardner Tract	2011	\$900,000	60	\$464,999	\$27,100	\$450	\$5
	2012		0	\$468,599		\$460	\$10

Assumptions:

1. NYSEFC 50% Rule for All EFC Financing; 0% Interest Rate for 30 yr.
2. 1% Growth/Yr in additional EDUs; not related to construction of new sewer projects
3. Reserve and contingency not increased annually and kept at approx. \$15,000/yr
4. O&M expenses of \$15,000/yr transferred from project to operating budget in 2012

Scenario #2

		Financed			Increase in		Rate
--	--	----------	--	--	-------------	--	------

	Year	Project Costs	Additional EDUs	Annual Debt	Annual Debt	Blended Rate	Increase EDU
	2008			\$310,899		\$410	
Rutland Phase 2	2009	\$2,250,000	158	\$386,899	\$76,000	\$430	\$20
Rutland Phase 3	2010	\$2,400,000	130	\$467,899	\$81,000	\$460	\$30
Gardner Tract	2011	\$900,000	60	\$498,899	\$31,000	\$470	\$10
	2012		0	\$499,899		\$480	\$10

Assumptions:
 1. Assumptions the same as Scenario #1, except straight line amortization used for EFC financing instead of 50% Rule.

T. Buckley questioned whether the projected project cost for T/Rutland Phase II reflected the costs being assumed by SBR-2 for the Burnup Road extension and, if so, would it be possible to extend the Rutland-2 project to the Percy developments. J. Putnam commented that due to the natural drainage that an extension to the Percy site would not be able to be serviced by gravity and would require pumping. J. Putnam will confirm the profiles and report on the feasibility of the extension.

L. Carpenter suggested a follow-up tour of the Route 3 sewer system be scheduled for May, 2008 to acquaint all members with the areas served and project assets. J. Putnam will coordinate the tour.

South Black River (SBR) Phase I

J. Putnam reported that restoration will resume in the spring.

South Black River (SBR-2) Phase II

J. Putnam reported that the mainline is complete. A change order a 3500’ extension on Burnup Road has been approved along with a two (2) month extension to the project schedule.

Town of Rutland (next phase)

J. Putnam reported that draft contracts have been distributed. Following the thirty-day review period, comments will be incorporated in the final contracts. The bidding process can proceed pending the comments and receipt of the Letter of Conditions from Rural Services.

K. Vebber questioned if NYSDOH has been notified regarding the location of the pump station. The proposed pump station is located 300’ from the Village’s water plant. J. Putnam responded that a review by DOH is not required since NYSDEC is charged with approving the plans. Project designs assume that any overflow would discharge through the manhole located across the road from the pump station and would flow away from the watershed. J. Putnam suggested if there are concerns that an additional exterior seal be added at the pump station.

Planning

K. Amyot discussed the status of the Village’s residential/commercial development study. L. Carpenter added, that based on community feedback, a retail analysis will also be done that shall include the Village’s downtown and those areas within a ten minute driving radius.

Other Business

B. Perry stated that monitoring for system infiltration will be done by both day and night time crews to identify any issues.

Motion by T. Buckley, seconded by R. Taylor to adjourn the meeting. The meeting adjourned at 5:12pm.

The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held on Wednesday, April 9, 2008 at 4:30pm at the V/Black River Municipal Building.

Christina Vargulick
 Christina Vargulick, Secretary
 NYS Route 3 Corridor Sewer/Development Board