

**Organization Town of Champion**

**Board Sewer Board**

**Date and Time Wednesday, December 12 2007 at 5:30 PM**

**Place Town of Leray Offices Board Room 8650 Leray St Evans Mills NY**

**Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900**

**Minutes**

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Present: *Board members/voting representatives* - T. Buckley, L. Carpenter, G. Eddy, N. Parks, and R. Taylor

*Others:* L. Berghorn, K. Dimmick, M. Elliot, T. Falkenburg, W. Hall, S. Harter, C. McDonald, K. Montigelli, B. Perry, J. Putnam, M. Smith, T. Stewart, C. Tuttle, C. Vargulick, and K. Vebber

*Absent:* L. Longway

The NYS Route 3 Corridor Sewer/Development Board met on Wednesday, December 12, 2007 at the Partridge Berry Inn. T. Buckley called the meeting to order at 5:10pm.

The Board reviewed the minutes for November 19, 2007. Motion by L. Carpenter, seconded by R. Taylor to approve the minutes as presented. Ayes-4, Nays-0. Motion carried.

Motion by R. Taylor, seconded by G. Eddy to nominate Lee Carpenter, V/Black River Mayor, as Chairman of the NYS Route 3 Sewer/Development Board for 2008. The rotation of Chairman is being altered with the concurrence of T/Rutland Supervisor-elect, Gary Eddy. Mr. Eddy will assume the role of Chairman in 2009. Ayes-4, Nays-0. Motion carried.

L. Carpenter thanked members for their support and announced the birth of a grandson on this date and asked to be excused following the business meeting.

Carol McDonald, USDA-RUS, announced the pre-eligibility determination for T/Rutland-Felt Mills/Phase II and delivered the notification to Supervisor-elect Eddy. The estimated funding package is as follows: RD Loan-\$100,000; RD Grant-\$500,000, and CWSRF loan-\$2,125,000. The Board thanked Ms. McDonald for her efforts and support for the project.

**Operating Report**

C. Tuttle informed the members that action was required to adopt the 2008 Administrative Operating Protocol. The protocol has been amended to include modifications recommended by the municipalities. Motion by R. Taylor, seconded by T. Buckley to approve the 2008 Administrative Operating Protocol as presented. Ayes-4, Nays-0. Motion carried.

C. Tuttle reviewed the November period summary noting that balance of the net cash account at \$103,963.16. C. Tuttle recommended that \$14,000 be transferred to the Reserve Account, as budgeted, at this time. Motion by T. Buckley, seconded by R. Taylor to authorize the Administrator to transfer \$14,000 from Net Cash to the Reserve Account on or before December 31, 2007. Ayes-4, Nays-0. Motion carried.

C. Tuttle informed members that the authorization, approved on November 19, 2007, to reimburse the V/Black River in the amount of \$5,600 for their local contribution toward their Phase I project failed to include authorization for an additional \$1,000 for the Phase II local contribution. Motion by G. Eddy, seconded by T. Buckley to authorize an additional payment of \$1,000 to the V/Black River for the local contribution towards Phase II. Ayes-4, Nays-0. Motion carried. A total payment of \$6,600 shall be forwarded to the Village.

The Board received a letter from Nancy Fey, 24949 Eastern Blvd., in regards to an adjustment to her sewer billing that she has requested due to a water leak. Ms. Fey confirmed that the water leak has been repaired and based on the historic sewer billing for the property, requested an adjustment of \$285.00. Motion by R. Taylor, seconded by G. Eddy to recommend an adjustment of \$285.00 to Ms. Fey's account to the T/Pamelia Town Board. Ayes-4, Nays-0. Motion carried.

B. Perry reported that the annual report shall be available at the January meeting.

## **South Black River (SBR) Phase I**

J. Putnam reported that final documentation is pending from the contractor and that the remaining punch list items will be addressed in the spring.

## **South Black River (SBR-2) Phase II**

J. Putnam reported that the mainline is complete. Installation of laterals is expected to be completed in mid-January. The project will be shut down for a two week holiday break. N. Parks questioned whether additional work had been approved for the T/Rutland. J. Putnam responded that Rural Development has concurred but that regulating agency responses are pending.

## **Town of Rutland (next phase)**

J. Putnam reported that engineering services have been approved and agency coordination is on-going. The engineer is targeting the end of January for submittals with a 30-day agency response period. Bidding may be possible by early March.

The pump station has been relocated to property owned by the V/Black River. K. Vebber requested that the trailer park, within the project, be inspected for cross-connections to protect the public water supply and to ensure that no unmetered water goes into the public sewer system. C. Tuttle responded that DANC, as the Town's water system operator, can perform the cross-connection inspection.

## **Other Business**

L. Carpenter commended the contractor for working with Village business owners to coordinate construction that allowed uninterrupted operation of the concerned businesses.

N. Parks reported that the T/Rutland shall be required to perform an audit. The Town received a single bid for the audit in the amount of \$6,000 from Furgision & Company. T. Buckley suggested that Chairman Carpenter discuss the fee with the firm.

T. Buckley recommended that the NYS Route 3 Sewer/Development Board amend their meeting date due to scheduling conflicts. Members agreed by consensus to change the meeting date to the second Wednesday of the month beginning with the February meeting.

Motion by N. Parks, seconded by L. Carpenter to adjourn the meeting. The meeting adjourned at 5:45pm.

**The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held on Monday, January 14, 2007 at 4:30pm at the T/Leray Municipal Building.**

## **Christina Vargulick**

Christina Vargulick, Secretary

NYS Route 3 Corridor Sewer/Development Board