

**Organization Town of Champion**

**Board Sewer Board**

**Date and Time Wednesday, October 10 2007 at 3:30 PM**

**Place Town of Leray Offices Board Room 8650 Leray St Evans Mills NY**

**Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900**

**Minutes**

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Present: *Board members/voting representatives* - T. Buckley L. Carpenter, S. Harter  
L. Longway, and N. Parks

*Others:* K. Amyot, L. Berghorn, M. Eliot, M. Gebo, K. Montigelli, B. Perry,  
J. Putnam, M. Smith, C. Tuttle, C. Vargulick, and K. Vebber

*Excused:* R. Taylor

The NYS Route 3 Corridor Sewer/Development Board met on Monday, October 10, 2007 at the T/Champion Municipal Building. L. Longway called the meeting to order at 3:30pm.

The Board reviewed the minutes for September 10, 2007. Motion by N. Parks, seconded by L. Carpenter to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

**Budget**

C. Tuttle referred to a letter received from Attorney Gebo, dated 9/27/07, regarding the calculation of EDU's for the Dorr Farm development. Based on approved applications for development, Mr. Gebo recommended assigning EDU's for the hotel and any vacant tax parcels. Applying the sewer use law formula of .3/hotel room, the assigned number of EDU's would be 30 which would be reduced by half (15) until construction. L. Longway stated that the developer has paid all of the additional costs for construction and necessary upgrades to accommodate the development. The members agreed, by consensus, to calculate the EDU assignment as recommended.

S. Harter questioned the principal payment for SBR Phase II. C. Tuttle explained that the short term borrowing for Phase I and Phase II was all done in the same BAN so that the construction phasing is not recognized by EFC particularly since EFC used both construction phases together to score the project for 0% financing. Phase I, as scored alone, was ineligible for 0% financing. M. Gebo advised that by using the "50% rule" that some of the immediate impact on the budget can be alleviated. N. Parks questioned if the Board could customize the payment schedule. C. Tuttle reported that the Board can customize the payment schedule but that due to the number of variables, the parameters for customization need to be defined by the Board. L. Longway clarified the annual cost to the user at \$230/fixed EDU and \$180/variable EDU, for an annual cost of \$410/EDU. Motion by N. Parks, seconded by L. Carpenter to approve the budget as presented. Ayes-5, Nays-0. Motion carried.

Motion by T. Buckley, seconded by S. Harter to approve the Operations/Maintenance & Administrative Services Agreement with DANC as presented. Ayes-5, Nays-0. Motion carried.

The Standard Operating Procedure (SOP) will be updated and presented at the November meeting.

**Operating Report**

C. Tuttle reviewed the September period summary noting that expenditures are slightly below calendar year projections.

L. Longway questioned whether manholes that have been identified as inlets for storm water have been sealed, specifically those in Felts Mills and Duffy Road. B. Perry stated that no manholes have been identified. C. Tuttle reported that all manholes have been inspected but that the report has not been completed. L. Longway suggested that corrective actions might be better accomplished while the weather is warm.

B. Perry distributed a prepared letter that he requested that the T/LeRay distribute to customers due to clogs and blockages that have been found in pumps within the service area. The Town agreed to send out the letter.

B. Perry reported that Gleason Septic Service submitted the low quote for wet well cleaning. Mr. Perry explained that thirteen (13) wells should be cleaned but that six (6) were critical. The quote for cleaning all of the wells was \$4,290 and \$2,300 to clean just six (6). Motion by N. Parks, seconded by L. Carpenter to clean the six (6) critical wet wells. Ayes-5, Nays-0. Motion carried.

**Planning**

K. Amyot reported no changes in regards to the T/Rutland CBDG and the V/Black River downtown development project. Ms. Amyot asked for time during the November meeting to review previously adopted initiatives and update the progress on each. Ms. Amyot also discussed proposed amendments to the designated route for the Black River Scenic Byway.

### **South Black River (SBR) Phase I**

J. Putnam reported that site restoration continues to be monitored and that funds have been retained to assure that any necessary reseeding will be done.

### **South Black River (SBR-2) Phase II**

J. Putnam reported that 50% of the mainline has been completed and that the overall project is 25% complete. Submittals have been made for the necessary highway permit from NYSDOT.

L. Carpenter asked that the contractor clearly mark the construction area particularly on weekends when more travelers may be from outside the area.

### **Town of Rutland (next phase)**

J. Putnam reported that the agreement has been given to the Town Supervisor. He recommended that easements be secured and that the pump station sites be acquired. C. Tuttle stated that approval will be sought to fund a portion of the engineering costs with unencumbered funds from the SBR project.

Motion by N. Parks, seconded by L. Carpenter to adjourn the meeting. The meeting adjourned at 4:48pm.

**The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held on Wednesday, November 19, 2007 at 4:30pm at the T/Champion Municipal Building.**

### **Christina Vargulick**

Christina Vargulick, Secretary

NYS Route 3 Corridor Sewer/Development Board