

Organization Town of Champion

Board Sewer Board

Date and Time Monday, June 11 2007 at 5:30 PM

Place Town of Leray Offices Board Room 8650 Leray St Evans Mills NY

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Chris Vargulick, Secretary

DATE: June 12, 2007

RE: Minutes of June 11, 2007 meeting

Present: *Board members/voting representatives* – T. Buckley L. Carpenter(4:57),
L. Longway, N. Parks, and
R. Taylor

Others: K. Amyot, L. Berghorn, K. Dimmick, M. Eliot, S. Harter, S. Lillie,
K. Montigelli, B. Perry, J. Putnam, M. Smith, T. Stewart,
C. Tuttle, C. Vargulick, and K. Vebber

The NYS Route 3 Corridor Sewer/Development Board met on Monday, June 11, 2007 at the T/LeRay Municipal Building. L. Longway called the meeting to order at 4:30pm.

The Board reviewed the minutes for May 14, 2007. Motion by R. Taylor, seconded by T. Buckley to approve the minutes as presented. Ayes-4, Nays-0. Motion carried.

Jonathan Furgison, Furgison & Co., CPA, distributed the 2006 audit report and reviewed it with members. Mr. Furgison noted that no discrepancies or significant findings were identified. The report recognizes improvements already implemented to the internal controls and requires no response from DANC.

Operating Report

C. Tuttle reported that both revenues and expenses are tracking higher than projected. The reconciliation between the audit figures and financial software is complete. Three deviations were identified and the balance was restated to reflect the adjustments.

B. Perry distributed a new draft of the letter to customers regarding inspections and the disposal of water, other than wastewater, to the system. B. Perry recommended that operations personnel identify potential unapproved inflow by inspecting manholes in problem areas during critical periods and utilizing smoke identification procedures as warranted. S. Harter suggested a coordinated review of available pump station data to identify problem areas. T. Buckley agreed with Mr. Harter's suggestion as a way to limit the scope of labor intensive inspections. L. Longway requested that the most adversely affected areas of the system be prioritized.

Planning

K. Amyot reported on the status of the V/Black River downtown revitalization project and the T/Rutland CDBG. She also distributed information regarding low volume roads.

South Black River (SBR) Phase I

J. Putnam reported that the contractor is completing the few remaining lateral installations and then will proceed with site restoration. The boring under NYS Route 3 is underway. The contractor has requested a time extension, through mid-July, citing delays by National Grid that includes a change in the contract amount to cover the rental of the project trailer. T. Buckley questioned the additional amount since the contractor would be starting the next project phase. Mr. Putnam responded that the change order is still under discussion.

South Black River (SBR-2) Phase II

J. Putnam reported that a letter recommending W.D. Malone, as the lowest responsible bidder, has been forwarded to the V/Black River. The letter of conditions from Rural Development requires that the Village certify that they have prepared a vulnerability assessment (VA) and emergency response plan (ERP). Members discussed

options to satisfy the requirement. C. Tuttle recommended that a comprehensive VA and ERP be completed for the NYS Route 3 Corridor System and suggested that the preparation of the plan be funded with project funds. T. Buckley stated that the plan should be prepared by DANC, as system administrator and operator, at no additional cost. Members asked K. Amyot to determine if funds from the Fort Drum Planning QDC may be used.

Town of Rutland (next phase)

J. Putnam informed members that the pre-eligibility determination is being prepared for Rural Development and signing by the Town Supervisor. The next phase will include Burnup Road, Rex Drive, and the balance of Felts Mills.

Motion by N. Parks, seconded by L. Carpenter to adjourn the meeting. The meeting adjourned at 5:35pm.

The July meeting of the Board has been cancelled. The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held on Monday, August 13, 2007 at the T/Rutland Municipal Building.

Christina Vargulick

Christina Vargulick, Secretary

NYS Route 3 Corridor Sewer/Development Board