

**Organization Town of Champion**

**Board Sewer Board**

**Date and Time Wednesday, December 13 2006 at 5:30 PM**

**Place Town of Leray Offices Board Room 8650 Leray St Evans Mills NY**

**Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900**

**Minutes**

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TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Chris Vargulick, Secretary

DATE: December 14, 2006

RE: Minutes of December 13, 2006 meeting

Present: *Board members/voting representatives* - T. Buckley, L. Carpenter,  
N. Parks, and R. Taylor

*Others:* K. Amyot, K. Dimmick, M. Elliot, W. Hall, S. Harter, D. Miller,  
K. Montigelli, B. Perry, J. Putman, M. Smith, T. Stewart,  
C. Tuttle, C. Vargulick, and K. Vebber

*Absent:* L. Longway

The NYS Route 3 Corridor Sewer/Development Board met on Wednesday, December 13, 2006 at the Partridge Berry Inn. R. Taylor called the meeting to order.

The Board reviewed the minutes for November 8, 2006. Motion by N. Parks, seconded by T. Buckley to approve the minutes as presented. Ayes-4, Nays-0. Motion carried.

**Operating Report**

C. Tuttle reviewed the November 2006 period summary noting sufficient net cash and a reserve balance of \$113,000. The utility budget has been encumbered in full. A year end balance report will be prepared and distributed.

B. Perry reported on the status of the survey to identify inflow/infiltration issues on Duffy Road. Contact with some homeowners has been difficult. Efforts will be made to complete the survey.

C. Tuttle reported that Furgision & Co., CPA, has completed the audit of the NYS Route 3 Corridor Sewer/Development Board for the fiscal year ending 12/31/2005. A draft and recommendations have been forwarded to DANC. DANC has prepared a response to the recommendations. All correspondence will be included in the final report distributed to the Board.

C. Tuttle reviewed the proposed 2007 Budget; proposed Administration SOP; and proposed O/M and Administrative agreement. The draft presented incorporates directives from the Board. The budget reflects an increase of \$10 in the variable charge billed quarterly and an increase of \$10 per EDU in the capital charge assessed annually on the town/village tax bill. S. Harter suggested that Section 2 of the Administration protocol be amended to require that the draft budget be submitted to the Route 3 Board at the October meeting. Mr. Harter stated that the earlier submission of the Route 3 draft budget will allow the component municipalities an opportunity to accurately reflect the appropriation in their respective town/village budgets. N. Parks questioned when the increase in the charges would be enacted. C. Tuttle responded that the variable charge will take effect January 1, 2007 and the capital charge will be assessed on the June 2007 Village tax and the 2008 Town tax. T. Buckley discussed his concerns with increases within the 2007 budget and cautioned the administrator/operator that fiscal restraint is vital.

Motion by N. Parks, seconded by L. Carpenter to adopt the proposed 2007 Budget; proposed Administration SOP; and proposed O/M and Administrative agreement as the final budget/SOP/agreement for the 2007 fiscal year. Ayes-4, Nays-0. Motion carried.

**Planning**

K. Amyot updated the Board on the progress of development activities within the component municipalities.

**South Black River (SBR) Phase I**

W. Hall reported that "Phase I is doing fine".

### **South Black River (SBR-2) Phase II**

W. Hall reported that "Phase II is doing even better than Phase I".

### **Other**

L. Carpenter reported on difficulties having natural gas installed to the Huntington Street pump station. An easement from an affected resident has not been signed. The resident has requested a connection to the gas service and has been informed, by National Grid, that there will be a charge of \$5,000 for the connection. The resident is unwilling to pay that amount. L. Carpenter and K. Vebber suggested that the natural gas be replaced with propane. M. Elliot recommended the use of natural gas if it is available. Board members considered options to expedite the easement including billing credit and incorporating charges into the project. Members requested a report from J. Putman with recommendations.

R. Taylor, outgoing Chairman, thanked Board members, Dave Miller, Stearns & Wheler, Bernier, Carr & Associates, and DANC for their support throughout the year. Larry Longway will serve as the 2007 Chairman.

Dave Miller, USDA-RUS, remarked that Rural Utilities is operating under a continuing resolution until 2/15/2007. Rural Utilities is prepared to fund Phase II as soon as monies are made available.

Motion by L. Carpenter, seconded by T. Buckley to adjourn the meeting. The meeting adjourned at 5.15pm.

**The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held on Wednesday, January 10, 2007 at the T/LeRay Municipal Building.**

### **Christina Vargulick**

Christina Vargulick, Secretary  
NYS Route 3 Sewer/Development Board