

**Organization Town of Champion**

**Board Sewer Board**

**Date and Time Wednesday, October 11 2006 at 5:30 PM**

**Place Town of Leray Offices Board Room 8650 Leray St Evans Mills NY**

**Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900**

**Minutes**

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TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Chris Vargulick, Secretary

DATE: October 12, 2006

RE: Minutes of October 11, 2006 meeting

Present: *Board members/voting representatives* - T. Buckley, K. Montigelli,  
R. Cramer, and R. Taylor

*Others:* K. Amyot, E. Berghorn, K. Dimmick, W. Hall, S. Harter,  
B. Perry, J. Putman, K. Smith, M. Smith, T. Stewart,  
C. Tuttle, C. Vargulick, and K. Vebber

The NYS Route 3 Corridor Sewer/Development Board met on Wednesday, October 11, 2006 at the V/Black River Municipal Building. R. Taylor called the meeting to order at 4:30PM.

The Board reviewed the minutes for September 13, 2006. Motion by T. Buckley, seconded by R. Cramer to approve the minutes as presented. Ayes-4, Nays-0. Motion carried.

**Operating Report**

C. Tuttle reviewed the September 2006 period summary noting that the system is operating well within the adopted budget. T. Buckley remarked that the collection/treatment costs were significantly below the budgeted amount. C. Tuttle responded that due to a lack of historical data that budget figures for that line are conservative.

B. Perry distributed a report of activities to date, and recommendations, to address inflow and infiltration on Duffy Road. The report included the status of the sump pump survey, flow analysis, and manhole inspections. K. Dimmick questioned if the ratio of metered water to metered sewer had been analyzed and whether the SCADA analysis should be expanded to all areas of the system. B. Perry and C. Tuttle responded that it had not because there is not an existing report defining the specific EDU's that pass through each pump station. K. Vebber reported on an infiltration issue, within the Village, related to the illegal connection of sump pumps to the system. B. Perry recommended that the home survey be completed on Duffy Road and the installation of a sealed manhole cover on MH-73. A letter will also be prepared by the operator for distribution to all systems users to re-emphasize specific regulations. The Board approved the recommendations by consensus.

C. Tuttle presented the results of the Request for Proposals (RFP) for an independent audit of NYS Route 3 Sewer Board financial statements. Three firms responded to the RFP. Furgison & Co., CPA, P.C. was the low bidder. C. Tuttle reported that the Route 3 Sewer statements had not been audited as part of the last DANC audit. T. Buckley questioned whether the Route 3 statements could be audited as part of the DANC audit. C. Tuttle responded that legal and fiscal advisors have all recommended an independent audit of NYS Route 3 Sewer statements. T. Buckley stated that he feels that an independent audit is a waste of funds. S. Harter remarked that the audit cost is reasonable and that an independent audit would improve and provide a check of internal controls. Motion by R. Cramer, seconded by R. Taylor that the NYS Route 3 Corridor Sewer/Development Board hereby accepts the proposal from Furgison & Co., CPA, P.C. dated September 29, 2006 to perform an independent audit of the NYS Route 3 Sewer Board of Commissioner's general purpose financial statements for the year ending December 31, 2005 with the option to extend the audit service for the years 2006 and 2007 as quoted upon written notification by the Board sixty (60) days prior to the end of each calendar year. Roll call vote: T. Buckley-aye, R. Cramer-aye, K. Montigelli-aye, and R. Taylor-aye. Motion carried.

C. Tuttle detailed the information needed to complete the Board's 2007 preliminary budget. Requests for information were forwarded to the municipal clerks, September 26, 2006. The request included forms for the annual EDU report and the annual municipal budget preparation. C. Tuttle asked clerks to submit payments satisfying all re-levies as soon as possible.

**Planning**

K. Smith referred to the schematics of downtown Black River visualizing development and discussed next steps

including marketing and promotion. The Village has received a Quality Communities grant that will be used to advance future initiatives.

K. Amyot distributed an update of the strategic plan and suggested editing the plan to merge compatible initiatives. K. Smith reminded members that an up-to-date plan is a funding tool. K. Smith asked members to consider a Quality Communities application to address trail acquisition and development, design studies, lighting schemes and community outreach. Motion by T. Buckley, seconded by R. Cramer to authorize the Chairman to sign and submit a funding application. Ayes-4, Nays-0. Motion carried.

The Board briefly discussed possible effects that a hydropower dam would have on proposed pedestrian trails. K. Smith stated that any negative impacts would have to be mitigated for FERQ licensing.

*Break: 5:46pm*

*Meeting resumed: 6:08pm*

### **South Black River (SBR) Phase I**

J. Putman reported that construction is progressing. Sixty to seventy percent (60-70%) of the mainline has been constructed. The pump stations are expected on or about November 12, 2006.

### **South Black River (SBR-2) Phase II**

J. Putman reported that system designs are near completion for agency submittal. Pending comments and easements, a January 2007 bidding date is anticipated. The Board discussed the areas of service for future phases. J. Putman stated that services east of the Black River water plant would flow to Felts Mills and services west would flow to Rutland/Black River.

### **Other**

J. Putman reported that manholes, within the Heather Acres housing complex, have sustained snowplow damage. He recommended repairing the affected manholes and paving around them to prevent future damage. Five (5) manholes are affected with repairs/paving estimated at \$4-5,000 total. C. Tuttle reported that RUS has suggested using the balance of contingent funds from the LeRay Phase 1 project. S. Harter reported that approximately \$2,800 is available.

Motion by T. Buckley, seconded by R. Taylor to adjourn the meeting. The meeting adjourned at 6:21pm.

**The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held on Wednesday, November 8, 2006 at the T/Champion Municipal Building.**

### **Christina Vargulick**

Christina Vargulick, Secretary

NYS Route 3 Sewer/Development Board