

**Organization Town of Champion**

**Board Sewer Board**

**Date and Time Wednesday, September 13 2006 at 4:30 PM**

**Place Town of Pamela Municipal Building Board Room 25895 NYS Rte 11 Watertown NY**

**Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900**

**Minutes**

---

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Chris Vargulick, Secretary

DATE: September 14, 2006

RE: Minutes of September 13, 2006 meeting

Present: *Board members/voting representatives* - T. Buckley, L. Carpenter,  
L. Longway, N. Parks, and  
R. Taylor

*Others:* K. Amyot E. Berghorn, K. Dimmick, S. Harter, K. Montigelli,  
B. Perry, J. Putman, T. Sauter, M. Smith, T. Stewart, C. Stouffer,  
C. Tuttle, C. Vargulick, and K. Vebber

The NYS Route 3 Corridor Sewer/Development Board met on Wednesday, September 13, 2006 at the T/Pamelia Municipal Building. R. Taylor called the meeting to order at 4:30PM.

The Board reviewed the minutes for August 9, 2006. Motion by L. Carpenter, seconded by N. Parks to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

**Operating Report**

C. Tuttle reviewed the August 2006 period summary noting that all budget lines are within tolerable limits at this time and net cash is sufficient for pending debt payments. Flows are stable and consistent.

S. Harter advised members that the T/LeRay will be closing Phase II with EFC as soon as possible and that interest on the note with RUS will be due at closing.

R. Taylor introduced and welcomed Bryon Perry, DANC Water and Sewer General Manager.

C. Tuttle submitted applications from Marcellus requesting that the firm be included on the approved contractor list. Motion by T. Buckley, seconded by L. Carpenter to declare Marcellus as an approved contractor and authorize the Chairman to execute the approval. Ayes-5, Nays-0. Motion carried.

C. Tuttle recommended an audit of the checking, saving and investment accounts of the NYS Route Sewer Corridor Board managed by DANC. Mark Gebo, DANC Counsel, and Robert Stackel, independent auditor, both advise that the NYS Route 3 Sewer Board accounts be audited independently of the DANC accounts. T. Buckley stated that because DANC manages the accounts they will be part of the annual audit required for DANC and that a separate audit would be a duplication of service and a waste of Sewer Board funds. T. Sauter stated that if the DANC annual audit satisfies the Board's needs that it would be acceptable to the Authority. N. Parks agreed to a suggestion by C. Tuttle that the Board advertise an RFP to perform a single audit of the NYS Route 3 Board accounts and also request a bid alternative on the DANC RFP for the audit to be performed concurrently with the DANC audit. Motion by T. Buckley, seconded by R. Taylor to advertise the RFP as suggested. Ayes-5, Nays-0. Motion carried. R. Taylor questioned the scope of the audit. C. Tuttle stated that it would include transactions for the prior fiscal year. T. Buckley asked if the last DANC audit included a line item referencing NYS Route 3 Sewer Board accounts. T. Sauter will review the audit and report any findings.

**Planning**

K. Amyot reported that there are no updates in regards to project funding. The V/Black River presented its downtown conceptual design at a public meeting held on August 22<sup>nd</sup>. The Village has been awarded a \$24,000 grant through the Quality Communities program for planning signage and lighting. The T/Rutland housing rehabilitation project is continuing. Both the Village and Town projects were identified on the 21-Point Priority list. K. Amyot recommending updating the list to reflect accomplishments and new priorities. The Board agreed by consensus to authorize Ms. Amyot to update the list and submit it for review at a future meeting.

**Other Business**

N. Parks questioned whether the Town was authorized to seek additional responses to a request for an RFP to conduct an audit. K. Dimmick responded that the Town may extend the submittal deadline. Opening of all proposals should be postponed until the new submittal deadline has expired.

T. Buckley asked if the operator had identified any issues on the Duffy Road. C. Tuttle reported no significant findings. K. Dimmick suggested reviewing daily flow report dates to specifically identify any increases that correspond directly to measurable rainfall.

N. Parks asked if a date had been set for the T/Rutland-Felts Mills project one year walk through. J. Putman reported that all manholes have been inspected and suggested September 27<sup>th</sup> as a tentative date for the final inspection. N. Parks stated that questions still remain regarding suspected disturbance to a water line on Main Street in Felts Mills. K. Dimmick and K. Vebber suggested that failed compression fittings may have precipitated a leak.

L. Carpenter asked if there had been a response to the complaint made by Linda Cox. C. Vargulick reported that a representative from the State Attorney Generals office had called and indicated that the Board was acting within its authority to invoice Ms. Cox for time and materials. No formal notification has been received.

*Break: 5:05pm*

*L. Longway left the meeting.*

*Meeting resumed: 5:28pm*

### **South Black River (SBR) Phase I**

J. Putman reported that construction is progressing. Thirty to thirty-five percent (30-35%) of the mainline has been constructed on West Remington Street and laterals are being constructed as scheduling permits. The pre-construction meeting for the NYS Route 3 boring is scheduled and delivery of the pump stations is pending. T. Buckley questioned if much rock was being encountered. J. Putman stated that significant amounts of a very hard stone were being uncovered throughout the project area.

J. Putman also reported that Ferlito Construction contracted with M. Wilner to remove a stump and reseed a site in LeRay-Phase II. The project is holding \$5,000 to assure satisfactory completion of the work.

### **South Black River (SBR-2) Phase II**

J. Putman reported that contract items and bid documents were being prepared for submittal. C. Tuttle reported that all funding documents have been submitted to USDA-RUS.

### **Other**

Richard Fifield, East Remington St., Black River, questioned the design of the sewer connection at his property (part of SBR-Phase II). He requested an opportunity to review project drawings. J. Putman will coordinate a meeting with the property owner. Mr. Fifield also questioned the language of the property easement specifically line maintenance, removal of obstructions, reasonable notice and restoration. He feels that the language is vague and does not offer enough protections for the property owner and asked for amended language to be inserted. Members of the Board explained that the easement has been used and accepted throughout the sewer project area. L. Carpenter explained that property owners are not obligated to connect to the sewer system but that all property owners within the district are responsible for a share of the capital costs. T. Buckley informed Mr. Fifield that the Sewer Board would assume all financial responsibility for the repair or replacement of his lateral should it fail with the exception of homeowner negligence. C. Tuttle suggested that Mr. Fifield review the sewer use law. The Board agreed by consensus that it was not amenable to modifying the easement.

Motion by T. Buckley, seconded by N. Parks to adjourn the meeting. The meeting adjourned at 6:31pm.

**The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held on Wednesday, October 11, 2006 at the V/Black River Municipal Building.**

### **Christina Vargulick**

Christina Vargulick, Secretary

NYS Route 3 Sewer/Development Board