

**Organization Town of Champion**

**Board Sewer Board**

**Date and Time Wednesday, June 14 2006 at 4:30 PM**

**Place Town of Leray Offices Board Room 8650 Leray St Evans Mills NY**

**Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900**

**Minutes**

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Chris Vargulick, Secretary

DATE: June 15, 2006

RE: Minutes of June 14, 2006 meeting

Present: *Board members/voting representatives* - T. Buckley, L. Carpenter  
R. Taylor, N. Parks, and  
L. Longway

*Others:* K. Dimmick, S. Harter, K. Montigelli, J. Putman, T. Sauter,  
M. Smith, T. Stewart, C. Tuttle, C. Vargulick, and K. Vebber

The NYS Route 3 Corridor Sewer/Development Board met on Wednesday, June 14, 2006 at the T/LeRay Municipal Building. R. Taylor called the meeting to order at 4:30PM.

The Board reviewed the minutes for May 10, 2006. Motion by N. Parks, seconded by L. Longway to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

**Operating Report**

C. Tuttle reviewed the May 2006 period summary noting that the repair and maintenance budget line will require a modification and that accrued monthly operating charges shall be billed through the South Black River Phase I project.

**New Business**

C. Tuttle reviewed the adopted budget and recommended the following budget transfers to the Repair and Maintenance budget line to cover projected expenses including but not limited to parts; DANC labor for repairs and emergency call-outs; UFPO's; inspection of new services; and pumping wetwells:

*\$7,841.19 from Net Cash to.....Repair & Maintenance*  
*\$2,000.00 from Collection & Treatment to.....Repair & Maintenance*  
*\$1,647.81 from Operating Contingency to.....Repair & Maintenance*

*Total to Repair & Maintenance.....\$11,489*  
*Repair & Maintenance budget (as amended) \$22,000*

T. Buckley questioned how often wetwells must be pumped. C. Tuttle responded that the frequency is influenced by the introduction of oil, grease, and debris into the system. T. Buckley questioned why the transfer should not be made from only the Collection and Treatment line. C. Tuttle responded that she is less comfortable accurately projecting the cash flow for that line. Motion by T. Buckley, seconded by N. Parks to approve the budget modifications as presented. Ayes-5, Nays-0. Motion carried.

L. Carpenter reported that the V/Black River has adopted the connection protocols.

C. Tuttle distributed a draft of contractor qualification requirements and an application form for contractor approval. Members discussed the proposed fee of \$300 and the procedure for forwarding the application, qualifications, and fee to DANC for processing. K. Dimmick recommended two lists based on the scope of work a contractor may be qualified to perform (ie. tap and lateral or lateral only). C. Tuttle commented that because the NYS Route system shall be ultimately responsible for the maintenance of the lateral that it is essential that the contractor meet all of the required specifications for installation. She noted that, pending review and approval by the system operator, applications for contractor approval shall be forwarded to the Route 3 Sewer Board for final action.

The Board recommended that the qualification requirements be amended to reflect two tiers of approval: line taps and lateral installation and lateral installation only and furthermore that the application for residential/commercial service be modified to incorporate the contractor tiers for action at the next meeting.

The Board considered the current list of approved contractors and agreed, by consensus, to forward an application for contractor approval to each and to waive the required fee.

*L. Longway left the meeting at 5:33pm*

## **Planning**

C. Tuttle reported for Kevin Smith that conversations with NYSEFC for 0% funding for South Black River project seem positive. Kevin is touring with Lt. Col. Tim Touchette from the Army Corps of Engineers on June 14-15 to deliver the message that the communities surrounding the Fort need financial assistance to expand the existing infrastructure for housing development.

## **South Black River (SBR) Phase I**

J. Putman reported that the pre-construction meeting with W.D. Malone was held today (June 14, 2006). A construction schedule is pending but the contractor has begun preliminary work including staging, stake-out, and rock profiling. The submittal to National Grid requesting gas/electric service for the pump stations has been completed by the Village of Black River as property owner.

## **Other**

D. M. Ferlito has failed to respond to telephone requests to meet their restoration obligations in the Felts Mills project. The Board agreed, by consensus, to forward a letter to the contractor, along with a change order that encumbers the balance of the restoration budget, releasing them from their obligation and allowing the project to subcontract the work.

N. Parks questioned the restoration of the roadway at the intersection of NYS Route 3 and School Street. J. Putman shall determine if the restoration is the responsibility of the water or the sewer project.

N. Parks questioned if the environmental assessment done for the Felts Mills project addressed any underground tanks in the vicinity of the pump station. J. Putman will forward a copy of the EAF to Supervisor Parks.

T. Buckley discussed the level of operations/maintenance staffing at DANC with the number of water/sewer districts they contract to operate and maintain and wondered if it is at a sufficient level. T. Sauter responded that the Authority has recently hired two individuals to staff vacated positions and that they continue to monitor staffing levels relative to the work load.

L. Carpenter questioned the capacity of the existing systems citing the significant increases in development. T. Sauter reported that a study undertaken by the Authority and the City of Watertown should be available in the near future. The study took into consideration development projections and advanced a model based on short, mid and long term growth. C. Tuttle reminded members that all projects that submit applications to the local land development boards that state their intent to utilize the public utility systems must be forwarded to DANC for review. NYSDEC will require a letter stating that system capacity is sufficient for the proposed project.

L. Carpenter asked if DANC and the City systems have the capacity to handle both the growth on the base and in the communities. T. Sauter stated that the study would address the question. Mr. Carpenter questioned whether a new treatment plant will be needed. C. Tuttle responded that a new facility shall not be required in the foreseeable future. Impact on the capacity of the City wastewater treatment facility can be minimized by actions to reduce substantial infiltration including stormwater separation. T. Buckley asked in the NYS Route 3 Sewer Board should study the feasibility of constructing a wastewater treatment facility to insure capacity and stable rates. S. Harter reported that the T/LeRay Town Board has authorized their engineer to study the feasibility of constructing a wastewater facility.

Motion by T. Buckley, seconded by N. Parks to adjourn the meeting. The meeting adjourned at 6:10pm.

**The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held on Wednesday, August 9, 2006 at the T/Rutland Municipal Building.**

**Christina Vargulick**

Christina Vargulick, Secretary

NYS Route 3 Sewer/Development Board