

Organization Town of Champion

Board Sewer Board

Date and Time Wednesday, May 10 2006 at 4:30 PM

Place Town of Champion Offices Board Room (rear of building) 10 N Broad St, West Carthage NY

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Chris Vargulick, Secretary

DATE: May 11, 2006

RE: Minutes of May 10, 2006 meeting

Present: *Board members/voting representatives* - T. Stewart, P. Leddy,
R. Taylor, N. Parks, and
L. Longway

Others: K. Amyot, E. Berghorn, K. Dimmick, W. Hall, S. Harter,
K. Montigelli, J. Putman, T. Sauter, M. Smith, C. Stouffer,
C. Vargulick, and K. Vebber

Excused: T. Buckley

The NYS Route 3 Corridor Sewer/Development Board met on Wednesday, May 10, 2006 at the T/Champion Municipal Building. R. Taylor called the meeting to order at 4:30PM.

The Board reviewed the minutes for April 12, 2006. Motion by N. Parks, seconded by L. Longway to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

Operating Report

C. Tuttle reviewed the April 2006 period summary noting collections and expenditures are within budget parameters with sufficient reserve. Ms. Tuttle reported that DANC is accruing charges that shall be assessed to the South Black River Phase I project as per the adopted budget.

R. Taylor distributed copies of a letter received from Linda Cox disputing the charges billed to her for work performed to investigate and determine that the lateral on her property had been crushed by a contractor employed by Ms. Cox. The Board considered adjustments to the bill but determined that the damage incurred was the result of negligence and therefore it is the homeowners responsibility to see that the charges are paid in full. The Board directed the secretary to forward a letter to Ms. Cox explaining the charges and requesting full payment.

N. Parks discussed a situation that required an emergency UFPO request from Dig Safely Inc. to replace a downed pole. The Town wishes to request reimbursement from the insured party but did not have sufficient information to submit the bill. Members advised Mr. Parks to contact the responding law enforcement agency for a copy of the accident report.

New Business

Members reviewed amendments to the Sewer Use Law in regards to grease traps and responsibility for grinder pumps with changes to the language as suggested at the April meeting. L. Longway stated that the T/Pamelia has not accepted responsibility for grinder pumps in their other sewer districts. K. Dimmick reminded members that the funding agency requires that the Route 3 communities accept responsibility for maintenance. C. Tuttle reviewed pertinent language and the members noted that "property owners that are found to be negligent in compliance with discharge requirements or that fail to notify the Town/Village of a malfunction with their grinder pump shall be responsible for any and all associated repair costs".

The Board reviewed the sewer connection protocol. C. Tuttle also distributed copies of a water connection protocol and advised members that separate protocols are recommended because the component community water systems are not standardized. Ms. Tuttle emphasized the urgency of adopting a standard sewer connection protocol due to the number of requests for connection to the system received from property owners/developers. Members discussed the connection/hook-up fees; inspection responsibility; and a process for adding contractors to the approved list.

Motion by N. Parks, seconded by P. Leddy to recommend the adoption of the amendments to the Sewer Use Law, regarding grease traps and grinder pumps, and the Sewer Connection Protocol by the component town/village boards. Ayes-5, Nays-0. Motion carried.

Planning

K. Amyot reported that the housing rehabilitation project in the T/Rutland is proceeding and that the V/Black River is working with GYMO Engineering to develop a conceptual design for the downtown.

Break: 5:15pm

L. Longway left the meeting

Meeting resumed at 5:48pm

South Black River (SBR) Phase I

J. Putman reported that contract documents have been reviewed by legal counsel and that the Village is prepared to sign the contracts. The required attachments shall be included in the packet submitted to USDA-RUS for review and approval. Members discussed tracking the funds for the project and the Dorr Farm alternates noting that separate Form E's must be prepared. A tentative pre-construction meeting is scheduled for May 31st.

Other

N. Parks requested a copy of the punch list for outstanding issues in the Felts Mills project. The Town is maintaining a list of property owner complaints and will forward the same to the project engineer. N. Parks also reported that he is unable to complete and submit his MBE/WBE reports due to a failure by the contractor to forward requested information. Draw-downs received from USDA-RUS and NYSEFC continue to be compared to determine if duplicate payments have been received in preparation for final financing.

T. Sauter, DANC, was present and reported that the Authority shall be rehabilitating a section of the trunk line. No rate increase is anticipated as a result of the modifications.

K. Montigelli reported that Darryl McCarthy, owner/resident of a trailer park located in the south Black River Phase II project has requested amendments to his easement. The suggested language shall be forwarded to the project engineer for consideration and recommendation. K. Montigelli informed members that the NYS Parks Authority has waived its customary easement execution fee.

S. Harter reported that T/LeRay Phase II has a balance of \$3,500 in its budget for Planning. The Board previously appropriated the funds to assist the V/Black River development study and to update the EDR plan. K. Montigelli will forward a copy of the agreement between the Village and the consultant so that a funding draw may be made.

Motion by N. Parks, seconded by R. Taylor to adjourn the meeting. The meeting adjourned at 6:13pm.

The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held on Wednesday, June 14, 2006 at the T/LeRay Municipal Building.

Christina Vargulick

Christina Vargulick, Secretary

NYS Route 3 Sewer/Development Board