

Organization Town of Champion

Board Sewer Board

Date and Time Wednesday, August 10 2005 at 4:30 PM

Place Town of Pamela Municipal Building Board Room 25895 NYS Rte 11 Watertown NY

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

Present: *Board members/voting representatives* - T. Buckley, S. Harter,
L. Longway,
D. McLallen(4:40), and
J. Scott

Others: L. Carpenter, L. Cesario, J. Condino, K. Dimmick, T. Falkenburg,
W. Hall, S. Harter, K. Jordan, K. Smith, M. Smith,
C. Tuttle, C. Vargulick, and K. Vebber

The NYS Route 3 Corridor Sewer/Development Board met on Wednesday, August 10, 2005 at the Town of Pamela Municipal Building. T. Buckley called the meeting to order at 4:30PM.

The Board reviewed the minutes for June 8, 2005. Motion by J. Scott, seconded by L. Carpenter to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

C. Tuttle reviewed the monthly operating/maintenance and financial reports noting that revenues and expenses are within budget projections; that flows are consistent; and that the interest rates received for long term deposits are improving.

S. Harter discussed suspected infiltration of the sewer system in the T/LeRay. C. Tuttle responded that a system wide report will be prepared pending manhole inspections. The Authority is considering the purchase of equipment that would allow a visualization of joints within 100' of the manholes.

Amendments to the sewer use law, regarding the responsibility for the maintenance of laterals constructed after completion of project phases, were reviewed. The V/Black River and the T/Champion reported that they have adopted the language as part of their local law. The T/Rutland has a public hearing scheduled to hear comment on the proposed amendment and discussion in the T/LeRay and Pamela continues.

Kevin Smith reported on efforts to qualify the Black River south project for 0% financing with EFC. A report has been submitted for scoring in the intended use plan. A 0% interest rate is imperative to the project budget with the reduced grant funds.

Kevin Smith also reported that the T/Champion and V/Black River have adopted zoning standards for a differentiated corridor. The T/Rutland is continuing their review and consideration of the standards.

C. Vargulick reported on discussions with the clerks in regards to amending the revenue submittal date as stated in the administrative protocol. The clerk's recommend that the Board amend the protocol to require the submittal of revenues, reports and invoices on or before the 10th of each month. Motion by D. McLallen, seconded by L. Longway to amend the protocol. Ayes-5, Nays-0. Motion carried. C. Tuttle will distribute copies of the amended protocol to the clerks and financial directors of the component boards.

S. Harter reported that the T/LeRay and the V/Black River have purchased computers to prepare sewer billing with funds remaining from a prior phase.

Meeting break at 5:10pm
Meeting resumed at 5:38pm

Construction Update - LeRay/Pamelia

Phase I and Phase II are complete including punch list items. T. Falkenburg reported that homeowner complaints are being addressed as the project inspector is made aware of them. Re-seeding will be done when weather conditions are favorable.

Rutland-Hamlet of Felts Mills

T. Falkenburg reported that 80% of the project is complete including mainline; laterals to the foundations; and construction of the pump station. Niagara Mohawk has scheduled construction of the electrical/gas services for

next week. The contractor anticipates one week to construct electrical/gas connections to the pump station and one month to complete the laterals after the pump station is on-line. J. Scott and T. Buckley questioned the quality of the restoration soil. T. Falkenburg will have the restoration material tested to determine if it meets specifications.

South Black River (SBR) Phase I

Chairman Buckley read a memorandum directed to Dennis O'Hara, attorney-at-law, from Albert Wertheimer regarding the sewer project as it relates to the Dorr Farm development. T. Buckley also referenced a letter from Mr. O'Hara to Mark Gebo, counsel to the Route 3 Sewer Board. The parties agreed on a fee of \$22,500 for Stearns & Wheler to complete the modifications to the engineering to accommodate increases in the sewage flow generated by the development. Merit, LLC expressly confirmed their intention to reimburse the Board for the engineering cost. Members of the Board questioned the specific timeframe for reimbursement.

The letter also discussed an estimated cost of \$600,000 to construct the modifications to the system and suggested that those costs would be guaranteed by future sewer taxes resulting from the development. Members of the Board suggested that such a guarantee would be unsatisfactory and suggested that Merit, LLC provide a line of credit for the estimated cost, in an amount to be determined, to the Board.

Members discussed developing a line of credit reduction schedule to reflect the on-going build out of the proposed project and/or a schedule of EDU's to be assessed to the property over a specified timeframe.

Motion by L. Longway, seconded by D. McLallen to require the immediate payment in the amount of \$22,500 from Merit, LLC to pay for the engineering of the project modifications in regards to the Dorr Farm development and a line of credit in an amount to be determined by the aforementioned engineering to guarantee the entire cost of the capital construction and all interest costs incurred as a result of any borrowing for such modifications. Roll call vote: S. Harter-aye, L. Longway-aye, D. McLallen-aye, J. Scott-aye, and T. Buckley-aye. Motion carried.

Authorization for the engineering modification is pending the receipt of \$22,500 from Merit, LLC. Payment for and invoicing of the engineering modifications shall be made directly to the Development Authority of the North Country, ATTN: Sharon Fitzpatrick, RE: NYS Route 3 Administration; 23557 NYS Route 37, Watertown NY 13601. Engineering costs will be reimbursed pending the complete build out of the project as approved by the responsible jurisdiction(s).

Other Business

L. Carpenter questioned the status of the vandalism protection. C. Tuttle reported that the Authority is awaiting quotes for motion detectors that are compatible with the existing telemetry. C. Tuttle stated that signage could be installed as soon as the Board approves its purchase. Motion by L. Longway, seconded by T. Buckley to authorize the purchase of signage for all of the stations. Ayes-5, Nays-0. Motion carried.

K. Vebber informed the Board that he anticipates some damage to the sewer main connected to the Black River bridge from high water and debris if mitigating steps are not taken. The Board directed K. Vebber to speak on its behalf with County highway officials. K. Vebber also spoke to the engineers regarding the need to winterize the sewer main.

C. Tuttle discussed the service connection protocol and the need to develop standardized specifications for materials and construction. T. Falkenburg suggested two alternatives to share with residents and contractors: a limited application and specification package or a more detailed package that includes but is not limited to trench and grinder pump details. C. Tuttle urged that the information and application be part of each municipalities permitting process. Infrastructure documentation is vital to maintain accurate as built drawings. The Board authorized, by consensus, the Authority to prepare a standardized application and information package in cooperation with the engineers.

Motion by L. Longway, seconded by J. Scott to adjourn the meeting. The meeting adjourned at 6:46PM.

The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held Wednesday, September 14, 2005 at the T/Rutland Municipal Building.

Christina Vargulick

Christina Vargulick, Secretary
NYS Route 3 Sewer Board