

**Organization Town of Champion**

**Board Sewer Board**

**Date and Time Wednesday, February 9 2005 at 4:30 PM**

**Place Town of Rutland Municipal Building 28411 NYS Rte 126 Rutland Center NY**

**Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900**

**Minutes**

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TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Chris Vargulick, Secretary

DATE: February 10, 2005

RE: Minutes of February 9, 2005 meeting

Present: *Board members/voting representatives* - T. Buckley, D. McLallen,  
J. Scott, and R. Taylor

*Others:* K. Amyot, E. Berghorn, L. Carpenter, J. Condino, K. Dimmick,  
T. Falkenburg, S. Harter, C. McDonald, K. Montigelli, F. Phelps,  
J. Scott, K. Smith, M. Smith, T. Stewart, C. Tuttle, C. Vargulick,  
K. Vebber, and S. Yorton

Absent: L. Longway

The NYS Route 3 Corridor Sewer/Development Board met on Wednesday, February 9, 2005 at the T/Rutland Municipal Building. T. Buckley called the meeting to order at 4:30PM.

The Board reviewed the minutes for January 12, 2004. Motion by R. Taylor, seconded by J. Scott to approve the minutes as presented. Ayes-4, Nays-0. Motion carried.

C. Tuttle reviewed the 2004 Reconciliation Summary Report. Ms. Tuttle compared projected and actual revenues and expenditures. The deficit in projected revenues may be a result of delays in connected services in Phase 1 and 2 and a variance in the T/Pamelia's capital collection receipts. The Town is working with the administrator to determine the discrepancy. Ms. Tuttle recommended that the Board transfer the 2004 operating balance to the capital reserve account. Motion by R. Taylor, seconded by D. McLallen to transfer the operating balance to capital reserves as recommended. Ayes-4, Nays-0. Motion carried.

C. Tuttle asked if there were any questions regarding the January report which had been previously distributed. There were no questions or comments.

**Planning/Development**

K. Amyot discussed the upcoming Quality Communities grant and discussed the focus of the application including: a strategic/development plan for Black River; Felts Mills beautification; and the continuation of the Black River pedestrian trail. The application deadline is February 25<sup>th</sup> and no matching funds are required. In an effort to strengthen the application, the Tug Hill Commission will commit to hours in support of the identified projects and reflect the in-kind services in the grant application. The Jefferson County Job Development Corporation has also offered \$2,000 to support the application and the intended projects.

K. Smith discussed the application emphasis on the Olympic Corridor. He also discussed elements of the application that would be complement identified objectives in the Village of West Carthage and suggested that the cooperative application be expanded to incorporate funding for the Village.

D. McLallen requested detailed budget information. K. Smith responded that the overall budget would be approximately \$105-115,000 and would be broken down as follows: *Black River - \$40-50,000; Felts Mills - \$15,000; Black River trail - \$25,000; Great Bend - \$10,000; and West Carthage - \$15,000.*

T. Buckley asked if engineering studies for speculative development would meet the grant criteria for scope of work. K. Smith responded that they would not.

Grant funds will not be awarded until late 2005. Other programs under consideration include the DOD Smart Planning and Niagara Mohawk Community Development.

A resolution was offered by D. McLallen, and seconded by J. Scott that,

WHEREAS, New York State funding is available through the Department of State Quality Communities Program to support innovative community planning and development efforts; and

WHEREAS, the Route 3 Corridor Sewer/Development Board, through an inter-municipal agreement involving the Towns of Champion, LeRay, Pamelaia, and Rutland and the Village of Black River, is prepared to apply for funding in the 2004-05 fiscal year under this program on behalf of the communities with a shared interest; and

WHEREAS, Village of West Carthage, through the Town of Champion, is also applying for funding in the 2004-05 fiscal year competition under the Quality Communities Program; and

WHEREAS, the Route 3 Corridor Sewer/Development Board is applying to Quality Communities on behalf of its members in recognition of shared interests and benefits to advance cooperative initiatives related to the "Olympic Scenic Byway" and "Blueway Trail" in an application for funding under the Quality Communities Program in the 2004-05 fiscal year;

NOW THEREFORE BE IT RESOLVED, that the Route 3 Corridor Sewer/Development Board authorizes the Town of Champion to sign and submit an application for Quality Communities Program funding on its behalf for consideration in the 2004-05 fiscal year; and

BE IT FURTHER RESOLVED, that the Town of Champion is authorized to sign all agreements, certifications, and other documents required to complete the applications and to accept grants and administer programs that are proposed for Quality Communities Program funding on behalf of the Towns of Champion and Rutland and the Villages of Black River and West Carthage.

Terry L. Buckley, T/Champion.....aye  
Ronald Taylor, T/LeRay.....aye  
Lawrence Longway, T/Pamelia.....absent  
John Scott, T/Rutland.....aye  
Doris McLallen, V/Black River.....aye

Resolution adopted.

### **Funding**

Carol McDonald, Rural Development Manager, presented the Village of Black River, as lead agency, a pre-eligibility funding application for the Black River South Phase I project in the amount of \$2,000,000. Ms. McDonald assured the Board that a similar package will be offered for Phase II. S. Yorton, RUS State Engineer, summarized the application process.

*Meeting break. The meeting resumed at 5:25pm.*

### **Construction Update - LeRay/Pamelia**

T. Falkenburg reported that Phase I has been completed. The balance of the contract shall be withheld pending a satisfactory spring inspection. R. Taylor commented that the Town has received calls from residents who have significant low spots as a result of restoration and whose driveways are not on grade with the street. The drive grades appear to be the result of road work accomplished by the NYS DOT. Members agreed that a letter from the Sewer/Development Board should be forwarded to Cary Babbit at the DOT.

### **Rutland-Hamlet of Felts Mills**

The crossing at Felts Mills creek has been completed. The pump station has been set. Rock sawing is proceeding as weather permits.

### **Black River South**

T. Buckley encouraged the engineers to design Phase 1 so that the build out reaches NYS Route 3 and adds side street connection as funding permits. Members discussed capacity as it relates to future development. They also discussed the need to locate a pump station to accommodate development on both the north and south sides of NYS Route 3.

T. Buckley introduced a proposal from Stearns & Wheler outlining a scope of services related to development on property known as the Dorr Farm. T. Buckley informed the developer, Mr. Glenn Litz, that USDA-RUS will not allow funds to be used for speculative development. T. Buckley also noted that the Black River South project has been broken into phases due to a \$700,000 shortfall in available funding in each of the projected phases. T. Buckley suggested that the Board would agree to consider services but that the developer should be responsible for any engineering studies related to the proposed development.

D. McLallen and G. Litz both questioned when a project is no longer considered speculative. T. Buckley responded that funding is not available in the next phases.

G. Litz reaffirmed a previous commitment to offer land for the pump station location. He also commented that he would be willing to share the costs of additional engineering studies.

T. Buckley replied that the Board would be willing to investigate alternative funding but there was no certainty of award.

D. McLallen questioned if contingency fund balances are available for planning as they have been in previous phases. S. Yorton responded that planning funds are no longer being approved.

G. Litz commented on the cost to prospective homeowners for property development.

D. McLallen asked how many EDU's the twenty-five percent (25%) overbuild represents. T. Falkenburg responded that it is approximately 50-70 EDU's. G. Litz projects his project at approximately 1200 EDU's.

D. McLallen discussed sharing the cost of the study between the Village of Black River, the Town of Rutland, and the developer. The Village will discuss the matter with the involved parties.

Motion by R. Taylor, seconded by J. Scott to adjourn the meeting. The meeting adjourned at 6:10PM.

**The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held Wednesday, March 9, 2005 at the T/Pamelia Municipal Building.**