

**Organization** Town of Champion

**Board** Sewer Board

**Date and Time** Wednesday, November 10 2004 at 5:30 PM

**Place** Town of Champion Offices Board Room (rear of building) 10 N Broad St, West Carthage NY

**Contact** [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

## Minutes

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TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Chris Vargulick, Secretary

DATE: November 15, 2004

RE: Minutes of November 10, 2004 meeting

Present: *Board members/voting representatives* - T. Buckley, S. Harter,  
L. Longway, D. McLallen,  
and P. O'Donnell

*Others:* K. Amyot, E. Berghorn, J. Condino, K. Dimmick, T. Falkenburg,  
K. Jordan, S. Lillie, F. Phelps, M. Smith, T. Stewart, C. Tuttle  
and C. Vargulick

Excused: R. Taylor

The NYS Route 3 Corridor Sewer/Development Board met on Wednesday November 10, 2004 at the Town of Champion Municipal Building. D. McLallen called the meeting to order at 4:35PM.

The Board reviewed the minutes for October 13, 2004. The minutes were corrected as follows: "K. Smith stated that the T/LeRay will need to adopt a resolution authorizing the transfer of funds from the Phase I *and Phase II* projects...". Motion by P. O'Donnell, seconded by T. Buckley to approve the minutes for October 13, 2004, as amended. Ayes-4, Nays-0, D. McLallen-abstained. Motion carried.

C. Tuttle distributed the monthly administrative reports and reviewed the period summary. Ms. Tuttle encouraged the municipal clerks to expedite the submittals of the year end receipts and bills for the preparation of the final reports.

C. Tuttle reviewed the proposed 2005 operating budget. The annual charge per EDU shall remain at \$380/EDU and reflects increases in treatment cost, utilities, and operation/maintenance.

T. Buckley discussed the need for all of the sewer board communities to assess capital and user charges uniformly. Currently, the Towns' charge \$220/EDU capital and \$40/EDU quarterly. The Village of Black River charges \$200/EDU capital and \$45/EDU quarterly. The discrepancy results in an overcharge to properties located in the T/LeRay but administered by the Village. The overall annual cost to Village residents would not increase. D. McLallen stated that she would discuss the issue with the Village Board.

L. Longway questioned the capital levy on property owned by the C/Watertown. The Board recommended adjusting the quarterly accounting to collect the capital charges on a quarterly basis.

The Board reviewed the revised operations/maintenance agreement between DANC and the NYS Route 3 Sewer Board. The revisions reflect current services and anticipated additions due to construction. S. Harter asked that pump stations be identified by address within the document. Mr. Harter also questioned Article VIII-Insurance. Each of the municipalities carries the insurance on the pump stations located within their boundaries. The agreement will be revised to reflect responsibility for insurance coverage.

Motion by T. Buckley, seconded by P. O'Donnell to approve the 2005 Operation/Maintenance Agreement as revised. Ayes-5, Nays-0. Motion carried.

Motion by P. O'Donnell, seconded by L. Longway to approve the 2005 budget as presented. Ayes-5, Nays-0. Motion carried.

T. Buckley discussed reimbursement for the Sewer Board secretary. The Board agreed by consensus to reimburse the responsible Town or Village for the balance of the approved salary not covered by EDU reimbursement.

L. Longway shared correspondence from a T/Pamelia resident regarding charges. L. Longway will respond to the letter.

D. McLallen reported that a resident, Constance Paige, from the Black River north project has filed a complaint regarding landscaping restoration. T. Maloney shall be directed to investigate and make a recommendation to the Board.

K. Jordan reported on the projected budget for the south Black River project. Total project costs are estimated at \$3.6M. Due to budget restrictions, USDA-RUD projects funding at \$1M. K. Jordan and K. Smith will continue to consider budget adjustments and alternative funding, including a federal earmark, to make up the shortfall.

*The Board recessed for a short break. T. Buckley left the meeting.*

Kris Dimmick addressed the alternatives for the remediation of the Hoffman lateral. The Board agreed that the length of the lateral line traversing the parking lot must be constructed below the frost line or insulated to remediate the sub-surface disturbance caused by the water line construction and the subsequent freezing.

### **Construction Update - LeRay/Pamelia**

Phase I/Phase II - All mains and laterals have been completed. Restoration is 95% complete. A punch list has been generated.

The contractor's insurance company has agreed to reimburse Mr. Mushtare for damages sustained when a clogged catch basin caused his home and property to be flooded.

### **Design Update - Rutland-Hamlet of Felts Mills**

The T/Rutland has held the kick-off meeting with Marcellus Construction. A notice to proceed will be issued pending acquisition of all the pump station properties.

Infrastructure work on the Black River bridge improvements is proceeding. T. Falkenburg will contact the County to determine when the T/LeRay can expect the invoice for the pipe construction.

T. Falkenburg asked the Board to consider approving a transfer of funds within the Phase II budget. Specifically he requested that \$10,000 be transferred from additional services to resident inspector. Motion by P. O'Donnell, seconded by L. Longway to approve the transfer. Ayes-4, Nays-0. Motion carried.

### **Planning/Development**

K. Amyot distributed copies of short/long term objectives that were presented in September 2003. The Board agreed, by consensus, to schedule a presentation to discuss facilitated Route 3 Corridor planning initiatives, short/long term objectives, and grant opportunities. The special meeting will be held at the T/Champion Municipal Building at 6:30PM, Tuesday, November 30, 2004. Members of the component town/village boards and planning boards shall be invited.

Motion by P. O'Donnell, seconded by L. Longway to adjourn the meeting. The meeting adjourned at 6:34PM.

**The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held Tuesday, December 14, 2004 at the Partridge Berry Inn.**