

Organization Town of Champion**Board Sewer Board****Date and Time Wednesday, April 14 2004 at 5:30 PM****Place Village of Black River Municipal Building (old fire station) Leray St Black River****Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900****Minutes**

Present: E. Berghorn, T. Buckley*, J. Condino, S. Harter, K. Jordan, D. McLallan, K. Montagelli, P. O'Donnell*, J. Scott, M. Smith, R. Taylor*, C. Tuttle, C. Vargulick and K. Vebber
(*voting representatives)
K. Amyot, L. Carpenter, L. Cesario, L. Cooke, K. Dimmick, J. Eddy, T. Falkenburg, W. Hall, J. Scott, and T. Stewart

Excused: L. Longway

The NYS Route 3 Corridor Sewer/Development Board met for a work session on Wednesday, April 14, 2004 at the Village of Black River Municipal Building. Chairperson McLallan called the meeting to order at 4:30PM.

Motion by R. Taylor, seconded by P. O'Donnell to approve the minutes for February 11 and March 10, 2004. Ayes-4, Nays-0. Motion carried.

C. Tuttle distributed the monthly administrative reports. Ms. Tuttle highlighted sections of the report including the repair/maintenance budget, activities during March, and a memo discussing the administrative protocol. T. Buckley requested that the debt service be isolated from the O&M expenses for reporting purposes. J. Condino discussed projects planned for the construction season including remediation of the sewer service at the Hoffman residence, tree replacement, and replacing panels as necessary on sewer enclosures.

K. Jordan discussed developing a process and criteria to evaluate the construction of sewer district spurs. T. Buckley distributed a budget for sewer construction in a proposed eighteen (18) home subdivision in Great Bend and requested that the Route 3 Sewer/Development Board approve the appropriation of \$14,000 from reserves. Financing, including the reserves, will support an annual user cost of \$380.00. Board members suggested criteria for spur construction including concept approval, evaluation of project benefit in regards to the blended rate, potential tiered rate, and evaluation of each project as unique.

T. Buckley requested Board action on the Great Bend project. Motion by R. Taylor, seconded by P. O'Donnell to authorize an appropriation from the capital reserve account, not to exceed \$14,000, for improvements to Town of Champion Sewer District #1. Ayes-4, Nays-0. Motion carried.

D. McLallan inquired as to the status of the Black River bridge replacement. K. Jordan replied that T. Falkenburg would share information during the general session.

P. O'Donnell updated the Board on the status of funding for the Rutland/Black River project. Mr. O'Donnell asked if member communities should refrain from requesting funds from lending agencies for projects not directly related to the core sewer project. Members agreed by consensus to develop and approve evaluative criteria as discussed earlier and to assess all projects based on the criteria. Members discussed current funding levels and project phases. T. Buckley expressed concern about phased projects within Village boundaries and suggested that USDA-RUD should be encouraged to structure financing to allow completion of the Village portion during a single construction season.

K. Jordan asked if Board members would be interested in arranging a tour of the entire project area. The Board agreed to tour the project areas as part of the May work session. T. Buckley reported that Dave Miller, RUD, had suggested a reception to celebrate the formal announcement of funding for the Rutland/Black River project.

The Board recessed for a short break. The meeting resumed at 5:37PM.

Construction Update - LeRay/Pamelia

Phase I - Lateral construction shall be complete by the end of the week. Restoration shall commence at the end of April. The project should be complete by the end of May. Members voiced some concern for landscaping. T. Falkenburg will address those concerns as directed.

Phase II - Mainline construction shall proceed immediately. All pump station enclosures have been constructed and all pumps installed. Electric service is pending. The project should be complete by late summer.

Design Update - Rutland/Black River

T. Falkenburg reported pipeline design is ninety-percent (90%) complete. The Village will hold a public meeting on Tuesday, April 20, 2004 to review the project drawings with the public. K. Montagelli announced that the Village will invite Kevin Wilder, Jefferson County Dept. of Highways, to attend and respond to questions concerning the replacement of the bridge.

The public meeting in the Town of Rutland has been delayed to allow the engineers to redefine the scope of the project. Pending the funding announcement, the project will be bid and construction should proceed by late summer. Acquisition of the property required for pump station construction is proceeding. W. Hall recommended obtaining options on properties, identified as pump station sites, for future phases to facilitate construction schedules.

Planning/Development

K. Amyot reported on planning and development projects. Planning specialists from the Tug Hill Commission are working with the Town of Champion and Town of Rutland Planning Boards to define zoning concepts along the corridor. The Felts Mills Beautification project continues to generate interest and residential initiatives. A CDBG application has been submitted to Small Cities requesting \$400,000 for housing renewal. An announcement is expected in August, 2004.

Motion by P. O'Donnell, seconded by T. Buckley to adjourn the meeting. The meeting adjourned at 6:03PM.

The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held Wednesday, May 12, 2004 at the T/Champion Municipal Building.