

Organization Town of Champion

Board Sewer Board

Date and Time Wednesday, January 14 2004 at 5:00 PM

Place Town of Leray Offices Board Room 8650 Leray St Evans Mills NY

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

Present: K. Amyot, E. Berghorn, T. Buckley, J. Condino, K. Dimmick, T. Falkenburg, D. McLallen, W. Hall, S. Harter, K. Jordan, T. Kelly, T. Maloney, K. Montagelli, P. O'Donnell, F. Phelps, P. Schell, J. Scott, M. Smith, T. Stewart, R. Taylor, C. Tuttle, C. Vargulick, K. Vebber, and C. Yard

Excused: L. Longway

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Wednesday, January 14 at 5PM at the Town of LeRay Municipal Building. Chairman McLallen called the meeting to order.

Motion by R. Taylor, seconded by T. Buckley to approve the minutes for December 9, 2003 as presented. Ayes-4, Nays-0. Motion carried.

Planning/Development

K. Amyot reported that the chief elected officers and the planning board chairman from each community met on January 7th to discuss and prioritize planning initiatives. The committee, by consensus, agreed that the planning review process should be accelerated, identified special projects that should be considered for CDBG assistance including, but not limited to, the Black River Village Hall and Felts Mills beautification efforts, and encouraged each community to develop a "visioning wish list" of potential future projects.

A meeting was held with Small Cities and Sewer/Development Board representatives on January 14th to explore the possibility of a CDBG grant application for the upcoming funding year. All applications must be submitted no later than April 5, 2004. Small Cities was impressed by the level of collaboration between the communities. Discussions focused on a multi-year approach to the development projects. In deference to the shortened application timeline, discussions for this year's application focused on housing rehabilitation for income eligible households. Eligibility criteria will be developed as part of the application process.

Phil Smith of Avalon Associates has been consulting informally in regards to the proposed CDBG assistance. Based on an estimate from Mr. Smith outlining the costs of documenting the facts and figures necessary for an application, K. Jordan recommended that the Board authorize an amount not to exceed \$5,000 for a housing assessment and application preparation. Motion by R. Taylor, seconded by P. O'Donnell to authorize an amount not to exceed \$5,000 for a housing assessment and preparation of a CDBG application and furthermore authorized the consultant to work with staff to define the scope and eligibility criteria of the application, subject to Board approval. Ayes-4, Nays-0. Motion carried.

Funding

K. Jordan reported on recent discussions with Dave Miller, RUD, regarding the level of funding that the project may expect. Funding will limited to approximately \$1.8M and may require that the scope of the next phase be curtailed. Members discussed concerns regarding the extension of the timeline to complete construction of the sewer system including potential RUD staffing changes and uncertain funding. K. Jordan recommended that the Board consider drafting a letter to Congressman McHugh to request that funds be earmarked in an amount sufficient to complete the project and secure a target cost of \$410/EDU for the Rutland portion of the project. Kevin Smith has met with the Town of Rutland board to explain the ramifications of the funding. T. Falkenburg commented on the availability of contingency funds. K. Jordan and T. Falkenburg will re-examine the budgeted figures for clarification. Members agreed, by consensus, to forward a letter requesting funding to Congressman McHugh.

Updates

LeRay/Pamelia-Construction has been temporarily suspended due to the cold temperatures. 80% of the laterals have been completed and 4/5 pump stations are on line.

Black River/Rutland - Work on the design is continuing. A 50% design will be submitted within the month. Upon submittal the location of the proposed pump stations will be determined and discussions may begin with property owners to acquire necessary property. T. Falkenburg reported that only 33% of the homeowners have responded to the housing survey. Forms will be hand delivered to the outstanding properties in an attempt to improve the response.

Administration

C. Tuttle presented the draft administrative operating protocol for review and action by component boards. A 2004 budget summary was also distributed and reviewed.

T. Buckley raised the issue of capital reserve transfers and utilization of T/Champion pump station #5 (Rutland). Mr. Buckley shared information regarding a proposed housing sub-division in Great Bend and asked for reassurance that funds would be available to construct sewer mainline to the sub-division if plans go forward. The Board agreed that expenditure of capital reserves is addressed in Sewer Board IMA.

Motion by R. Taylor, seconded by P. O'Donnell to adjourn the meeting.

The next regular meeting of the NYS Route 3 Corridor Sewer/Development Board will be held Wednesday, February 11, 2004 at 5PM at the T/Rutland Municipal Building.

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