

**Organization Town of Champion**

**Board Sewer Board**

**Date and Time Wednesday, October 8 2003 at 5:00 PM**

**Place Village of Black River Municipal Building (old fire station) Leray St Black River**

**Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900**

**Minutes**

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Present: K. Amyot, J. Condino, K. Dimmick, J. Eddy, T. Falkenburg, D. Gorham, W. Hall, S. Harter, D. Jennings, K. Jordan, R. Mallette, P. O'Donnell, F. Phelps, J. Scott, K. Smith, M. Smith, T. Stewart, R. Taylor, C. Tuttle, and C. Vargulick

Excused: T. Buckley and G. O'Dell

The NYS Route 3 Corridor Sewer Board met in regular session on Wednesday, October 8, 2003 at 5PM at the Town of Pamela Municipal Building. In absence of Chairman O'Dell, P. O'Donnell chaired the meeting.

R. Taylor requested that the minutes for September 10, 2003 be amended to specify that \$30,000 from the Phase I/II contingency fund for planning will not be made available until all project costs have been satisfied. Motion by R. Taylor, seconded by R. Mallette to approve the minutes for September 10, 2003 as amended. Ayes-5, Nays-0. Motion carried.

**Updates**

**Phase I** - T. Falkenburg reported that all main line has been installed with the exception of Duffy Road and Colonial Manor. Paving has been completed. The final surface will be applied in spring, 2004. Restoration shall continue as weather permits. Pump station start-up has begun. Construction of laterals will proceed as soon as station start-up is completed.

**Rutland Phases** - Completion of home surveys is continuing. The project design shall be completed by March 2004 and bidding will be ready to proceed in late April/early May. Project EDU counts have been completed and submitted.

**Administration**

K. Jordan reviewed sections of the Sewer Board IMA pertinent to administrative processes including budget development and adoption, fiscal procedures, and board representation. Motion by R. Mallette, seconded by D. Gorham to adopt the intent of the IMA including blended cost averaging. Ayes-5, Nays-0. Motion carried.

J. Condino reviewed summary points from a meeting between the clerks of the component municipalities including, but not limited to, operation and maintenance invoice consolidation, standardized fiscal procedures, uniform charges, and fiscal reporting. Board members focused discussions on achieving a consistent blended user rate, a consolidated budget and uniform billing for fixed costs. It was the consensus of the Board that joint administration of the Route 3 Sewer system should begin January 1, 2004. **A special meeting shall be held on October 22, 2003 at 5PM at the Village of Black River Municipal Building** for the purpose of allowing interested parties to present proposals for administration of the system. DANC will also prepare a draft budget for the Board's review and comment.

**Corridor Planning** - K. Smith reported that RUD is requiring that the Form E for Phase I/II be updated to reflect the request for planning/development funds. T. Falkenburg will prepare an amended Form E.

K. Amyot distributed copies of the Route 3 Corridor Community and Economic Development Plan including short and long term objectives. K. Amyot highlighted those objectives that are proceeding. R. Taylor clarified the status of the Messy Conditions Ordinance in the T/LeRay.

K. Amyot also distributed information regarding a presentation scheduled for Wednesday, December 10, 2003 at 7PM at the Carthage Central High School Auditorium. The speaker, Ed McMahon, will discuss planning and development strategies that balance economic growth with community enhancement. Ms. Amyot requested that the Board authorize \$500 from the earmarked planning funds to co-sponsor the event. R. Taylor suggested that each component municipality appropriate \$100 from their general funds. The Board agreed by consensus and directed the secretary to invoice each community.

K. Smith reported that Dave Miller and Tracy Sigouin, RUD, are requesting information regarding funding needs for the next phase of the sewer project.

Motion by R. Taylor, seconded by R. Mallette to adjourn the meeting. The meeting adjourned at 6:12PM.

**The next regular meeting of the NYS Route 3 Corridor Sewer Board will be held Wednesday, November 12, 2003 at 5PM at the Town of Champion Municipal Building.**

*\*\*Please note date of special meeting contained in the minutes.*

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