

Organization Town of Champion

Board Planning Board

Date and Time Tuesday, March 22 2005 at 7:30 PM

Place Town of Champion Offices Board Room (rear of building) 10 N Broad St, West Carthage NY

Contact [Peter LaBarge](#) Planning Board Chairman

Minutes

The Town of Champion Planning Board met in regular session Tuesday, March 22, 2005 at 7:30PM. Present were P. LaBarge, F. Koster, F. Brooks, and J. Surace. K. Smith was excused.

Chairman LaBarge called the meeting to order and opened the scheduled public hearing regarding the application for a proposed subdivision of parcel 93.07-1-79, located on North Lake Road, submitted by Dennis Burgess. No one from the public spoke for or against the proposed action. The hearing was closed at 7:31pm. Board members reviewed the survey map submitted by Mr. Burgess. The proposed lots each have sufficient frontage and area. Motion by J. Surace, seconded by F. Koster to approve the minor subdivision of parcel number 93.07-1-79 as presented. Ayes-4, Nays-0. Motion carried. Copies of the survey map were sealed and signed by the Chairman. The applicant was advised to file a copy of the subdivision plat with the Jefferson County Clerk within 62 days.

The Board reviewed an application for a minor subdivision, a completed SEQR, and copies of the survey map for parcel 85.00-2-12.1, located at 34200 Sayre Road, submitted by David Van Allen. Motion by F. Brooks, seconded by J. Surace to make a determination of negative environmental impact from the proposed subdivision of the parcel. Ayes-4, Nays-0. Motion carried. Motion by J. Surace, seconded by F. Koster to schedule a public hearing regarding the proposed minor subdivision on Tuesday, April 12, 2005 at 7:30pm. Ayes-4, Nays-0. Motion carried.

The minutes of March 8, 2005 were read for reference only. Motion by F. Brooks, seconded by J. Surace to approve the minutes as presented. Ayes-4, Nays-0. Motion carried.

June Haugen, Zoning Officer, discussed a proposed checklist for zoning permits seeking approval for home occupations. Chairman LaBarge reminded members that any use requiring a site plan review would not meet the definition of a home occupation. J. Haugen distributed a draft checklist and referred to specific items that she feels would facilitate enforcement of the zoning law. The Board reviewed the approved and prohibited uses as presented. Chairman LaBarge recommended that the Zoning Officer refine the checklist for review at a later meeting.

F. Koster questioned the protocol for reporting alleged infractions of the zoning law. Chairman LaBarge referred Mr. Koster to Section 760a of the Town Zoning Law that states "Whenever a violation of this law occurs, any person may initiate a complaint. All complaints shall be in writing and delivered to the town clerk or enforcement officer. The enforcement officer shall accurately record the complaint, file it appropriately, and investigate it."

Motion by J. Surace, seconded by P. LaBarge to adjourn. The meeting adjourned at 7:50pm.

Christina Vargulick
Acting Secretary