

Organization River Area Council of Governments

Board Executive Board

Date and Time Tuesday, September 19 2000 at 7:00 PM

Place Village of Carthage Municipal Building, 120 S Mechanic St., Carthage NY 13619

Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900

Minutes

TO: Mayors/Supervisors and Boards of the T/Champion, T/Wilna, V/Carthage and V/West Carthage, and Kevin Smith

FROM: Chris Vargulick, Council Clerk

DATE: September 20, 2000

RE: Minutes from September 19, 2000 River Area Council of Governments meeting

Members present: T. Buckley, M. Franchini, L. Gerber, W. McIlroy, M. Sligar, and K. Smith

Members absent: D. Getman, J. Smith, and T. Stewart

Chairman McIlroy called the meeting to order at 7:00PM.

K. Smith distributed a summary of preliminary estimates for a pool being considered in Lewis County as a benchmark for the Council's review. Information, from the Means Book, indicates that construction costs would average from \$35-\$55 per square foot of pool. Mr. Smith recommended that the information be shared with the Twin Village Pool Commission for their review and that the Commission begin preliminary discussions concerning the location and scope of the project.

T. Buckley reported that he had received a quote from Bernier, Carr & Associates, in the amount of \$1,500, for preliminary engineering for the pool project.

Jean Waterbury and Phil Street reported that the next meeting to work on the coordinated planning study is scheduled for Thursday, September 28th at the West Carthage Village Hall to continue phase one of the plan. The zoning maps of all of the participating communities have been digitized to facilitate the preparation of updated zoning/plat maps. The sub-committee is continuing its efforts toward the standardization of zoning procedures. The importance of participation by all of the communities was emphasized.

Prior to going into executive session to discuss personnel, Mr. Smith requested a general discussion and review of the decision to consider hiring staff. The impetus was identified as follows:

- The need for staff was identified in the management study.
- Staffing was recommended by supporting agencies.
- The Tug Hill Commission was requested to propose an additional position in their 2001 budget.
- A decision was made to advertise for candidates for general and downtown promotion.

The Council brainstormed a preliminary needs assessment:

- Pool
- Planning study
- NYS Rte 3 Corridor Project
- General support
- Downtown development and revitalization

a. Pre-development work in preparation of Community Block Development Grant (CBDG) to articulate plan.

K. Smith has met with Don Canfield, Bruce Armstrong, and a representative from JCJDC to discuss support for RACOG initiatives. Both the County and JCJDC felt that they could facilitate a grant application together with a local advisory board and contractual support.

T. Buckley asked the cost of retaining a consultant to develop a grant application. K. Smith responded that he would estimate the cost at approximately \$50,000 depending on the level of support from local agencies.

M. Sligar stated that the focus and momentum of the Council's initiatives needs to be maintained and suggested the formation of a RACOG sub-committee to address the CBDG.

Motion by M. Sligar, seconded by L. Gerber to form a sub-committee comprised of appointed RACOG representatives, Jefferson County Planning and the Tug Hill Commission to develop a CBDG application. Ayes-5, Nays-0. Motion carried.

Motion by T. Buckley, seconded by L. Gerber to go into executive session for the purpose of discussing personnel. Ayes-5, Nays-0. Motion carried. Executive session began at 8:00PM.

Motion by M. Franchini, seconded by T. Buckley to return to open session. Ayes-5, Nays-0. Motion carried. Open session resumed at 8:40PM.

Motion by T. Buckley, seconded by L. Gerber to contract with Kathy Amyot at a cost not to exceed \$32,000; particulars of the contract to be defined; effective hiring date October 2, 2000. Ayes-5, Nays-0. Motion carried.

The next meeting of the River Area Council of Governments will be held on Tuesday, October 17, 2000 at 7:00PM at the Village of Carthage Municipal Building.

Motion by T. Buckley, seconded by L. Gerber to adjourn. The meeting adjourned at 8:41PM.