

**Organization River Area Council of Governments**

**Board Ad Hoc**

**Date and Time Thursday, March 1 2001 at 7:00 PM**

**Place Village of Carthage Municipal Building, 120 S Mechanic St., Carthage NY 13619**

**Contact [Chris Vargulick](#) Town Clerk Phone (315) 493-3240 Fax(315) 493-2900**

## Minutes

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To: ad hoc steering committee for Carthage/W. Carthage revitalization

From: Kathy Riches-Amyot, RACOG Circuit Rider

Date: March 2, 2001

Re: Minutes

March 1, 2001 the ad hoc steering committee representing Carthage/W. Carthage revitalization initiative met at the Carthage Municipal Building at 6:00:pm to further discuss the next steps associated with the \$30,000 Quality Communities Development Grant.

***Mission: to improve the environment for investment and growth in the "Main Street" areas of the community. The communities will achieve this mission by focusing efforts, identifying and implementing cost effective cooperative programs, concentrating on image, and building on themes.***

Through professional analysis of resources and through deliberate involvement of community and downtown property owners the initiative will identify:

1. Recommendations for public improvements that are essential to revitalization;
2. Specific redevelopment recommendations for key properties;
3. General suggestions for improving image and building on themes;
4. Strategies for attracting federal and state financial assistance;
5. Staffing recommendations for continuation of the revitalization initiative.

**Attendees:** Mike Sligar; Dave Zembiec; Bruce Armstrong; John Coughlin; Stephanie & Bruce Clemons; Kathy Riches-Amyot; Henry Watkins; Wayne McIlroy; Mr. & Mrs. Robert Ely; Bill & Cherie Thompson; Maria Roche; Russ Maurer; Joan Gleason; Mike Bezanilla; and Ron Roch.

- Mike Sligar brought the meeting to order at 6:35pm as convenor and reiterated the intent of the chairperson is to begin the meetings promptly at 6:30pm and end promptly at 7:30pm.
- Prior to the meeting interested committee members viewed the Design portion of a National Trust for Historic Preservation videotape, reflecting an approach to downtown revitalization other communities have successfully used.
- Kathy Amyot moved to accept the minutes from the last meeting, seconded by Ron Roch and approved by committee.
- Mike opened the floor for nominations for the position of vice-chair to the committee. Ron Roch nominated Joan Gleason, Manager of HSBC. Joan accepted the nomination, which was then seconded by Stephanie Clemons and approved by the committee.
- Mike Sligar asked for sub-committee reports.
- Stephanie Clemons presented the ad hoc committee with a copy of suggestions for short-term goals after Ron Roch, chair of the short-term goal committee, deferred the sub-committee report to her.
- Kathy Amyot presented the committee with an update of the efforts being put forth by the Building Assessment committee in the absence of formal representation from the sub-committee.
- Mike Sligar suggested the executive members of the ad hoc committee reconsider the delay in hiring a consultant. He recommended the hiring of a consultant in conjunction with sub-committee reports to continuation of process and recommended the executive committee Draft a RFQ/RFP for purposes of hiring a Landscape Architect & Design Consultant to assist in the planning and design phase of the revitalization initiative.
- Committee members agreed the executive committee would draft a RFQ/RFP for purposes of moving forward in the hiring of a consultant.

**Next meeting is scheduled for March 14, 2001 at the Carthage Municipal Building at**

**6:30pm. A "Main Street" video clip will be available for viewing at 6:15 for interested parties.**